



File: 20401/6531, 510340/6611, 66201/860, 90785/6978, 90953/6533, 90998/6345, 91109/4455, 91109/8411, 92362/5652, 92362/8165, 92449/5750, 92450/5751, 92452/5753, 92453/5754, 92635/5999, 92636/6000, 92649/6013, 92720/6118, 92748/6146, 92759/6160, 92761/6162, 92888/6321, 92892/6325, 92926/6359, 93069/6532, 93655/6852, 93655/7248, 93824/7094, 93825/7095, 93826/7096, 93911/7209, 94438/8012, 94449/8023, 94501/8088, 94505/8092 -04

March 25, 2020

Atira Women's Resource Society  
 201-190 Alexander St  
 Vancouver, BC V6A 1B5

Dear [REDACTED]:

**Re: Financial Review for the Fiscal Year Ending March 31, 2019**

Thank you for sending the Atira Women's Resource Society's financial statements for the fiscal year ending March 31, 2019. The review of the statements has been completed and the results are listed below. Details of our analysis are attached for your reference. Please note it is important that you provide a copy of the financial review to your auditor for review. If you have any concerns regarding this financial review, please contact me as soon as possible. If we have not heard from you within 90 days of this letter, we will consider that you are in agreement with the results of our review. Please note that, if necessary, BC Housing can re-open the review and request additional information at any time.

	<b>Surplus (Deficit) Subsidy Overpayment (Underpayment)</b>
Balance for the FYE March 31, 2019 Financial Review Due From Housing Provider	\$1,305,268.00
Less: Balance Due deducted from Subsidy Adjustment for the Approved Operating Budget for FYE March 31, 2020 as per BCH Excom	(1,305,268.00)
Net Total Balance Due From/(To) Provider	<u>\$0.00</u>

### **Financial Statement Submission**

Under the terms of the Operating Agreement, your society is required to submit a signed approved copy of the audited financial statements, including separate schedules of operations and separate schedule of changes in replacement reserve fund for each applicable project, and the auditor's management letter to BC Housing within 4 months from each fiscal year end. Please ensure the separate schedules are in the format prescribed by BC Housing, that may be amended from time to time.

If you have any questions regarding the above, please contact me at 604-648-4274 or email to [mrodrigo@bchousing.org](mailto:mrodrigo@bchousing.org).

Yours truly,

*Maria Rodrigo*

Maria Rodrigo  
Supportive Housing Advisor

cc: Brandon Reiher, Financial Review and Budget Analyst, BC Housing  
Accounts Receivable, BC Housing (Sponsor # 204, A/B#104625)  
Ali Ayala-Davidson, Portfolio Manager, Women's Transition Housing

**Reconciled Closing Balances**  
**Atira Women's Resource Society**  
**For the Fiscal Year Ending March 31, 2019**

File#	Project #	Project Name	Funding Program	Funding Program Description	Fiscal Year	Subsidy Over/ (Under) Payment	Current Year's Operating Surplus/ (Deficit)1	Accumulated Operating Surplus/ (Deficit)2	Replacement Reserve 3	Repayable Assistance 4	Balance Due From/(To) Provider 5
20401	6531	Durrant Transition House	591	Women's Transition Housing and Supports Program	2019	.00	94,431.00	158,819.00	9,144.00		.00
510340	6611	Shimai House	591	Women's Transition Housing and Supports Program	2019	.00	100,314.00	54,286.00	.00		.00
66201	860	Bridge Housing for Women	526	Homeless At Risk	2019	3,057.00	3,057.00	.00	306,606.00		3,057.00
90785	6978	Margaret's Housing for Older Women	569	Provincial Homelessness Initiative (Phase II)	2019		84,933.00		67,366.00		84,933.00
90953	6533	Ama House for Older Women	591	Women's Transition Housing and Supports Program	2019	.00	33,461.00	(18,806.00)	47,330.00		.00
90998	6345	Dominion Hotel Redevelopment	587	Preserved Affordable Housing Stock	2019	4,301.00	4,301.00	.00	.00		4,301.00
91109	4455	Maxxine Wright Place Second Stage (Phase 2)	569	Provincial Homelessness Initiative (Phase II)	2019		21,615.00		49,923.00		21,615.00
91109	8411	Temp Shelter - Maxxine Wright Place	560	Emergency Shelters	2019	68,725.00	68,725.00	.00	.00		68,725.00
92362	5652	Sereena's House for Women	569	Provincial Homelessness Initiative (Phase II)	2019	88,502.00	88,502.00	.00	18,188.00		88,502.00
92362	8165	Temp Shelter - Sisters Shelter	560	Emergency Shelters	2019	19,287.00	19,287.00	65,780.00	.00		19,287.00
92449	5750	Hotel Canada - Redevelopment	587	Preserved Affordable Housing Stock	2019	88,009.00	88,009.00	.00	.00		88,009.00

**Reconciled Closing Balances**  
**Atira Women's Resource Society**  
**For the Fiscal Year Ending March 31, 2019**

File#	Project #	Project Name	Funding Program	Funding Program Description	Fiscal Year	Subsidy Over/ (Under) Payment	Current Year's Operating Surplus/ (Deficit)1	Accumulated Operating Surplus/ (Deficit)2	Replacement Reserve 3	Repayable Assistance 4	Balance Due From/(To) Provider 5
92450	5751	The Rice Block Redevelopment	587	Preserved Affordable Housing Stock	2019	163,469.00	163,469.00	.00	.00		163,469.00
92452	5753	St. Helen's Hotel Redevelopment	587	Preserved Affordable Housing Stock	2019	(47,493.00)	(47,493.00)	.00	.00		(47,493.00)
92453	5754	Hutchinson Block Redevelopment	587	Preserved Affordable Housing Stock	2019	29,765.00	29,765.00	.00	.00		29,765.00
92635	5999	The Carl Rooms Redevelopment	587	Preserved Affordable Housing Stock	2019	63,730.00	63,730.00	.00	.00		63,730.00
92636	6000	Savoy Hotel Redevelopment	587	Preserved Affordable Housing Stock	2019	(30,654.00)	(30,654.00)	.00	.00		(30,654.00)
92649	6013	London Hotel	587	Preserved Affordable Housing Stock	2019	(18,942.00)	(18,942.00)	.00	.00		(18,942.00)
92720	6118	Sorella	588	MOU Phase 1 (PHI)	2019	18,113.00	18,113.00	.00	72,971.00		18,113.00
92748	6146	The Secord Redevelopment	587	Preserved Affordable Housing Stock	2019	129,541.00	129,541.00	.00	.00		129,541.00
92759	6160	Gastown Hotel Redevelopment	587	Preserved Affordable Housing Stock	2019	111,572.00	111,572.00	.00	.00		111,572.00
92761	6162	Arco Hotel	587	Preserved Affordable Housing Stock	2019	(105,718.00)	(105,718.00)	22,694.00	.00		(105,718.00)
92888	6321	The Hazelwood Redevelopment	587	Preserved Affordable Housing Stock	2019	59,147.00	59,147.00	25,000.00	.00		59,147.00

**Reconciled Closing Balances**  
**Atira Women's Resource Society**  
**For the Fiscal Year Ending March 31, 2019**

File#	Project #	Project Name	Funding Program	Funding Program Description	Fiscal Year	Subsidy Over/ (Under) Payment	Current Year's Operating Surplus/ (Deficit)1	Accumulated Operating Surplus/ (Deficit)2	Replacement Reserve 3	Repayable Assistance 4	Balance Due From/(To) Provider 5
92892	6325	Cordova Rooms	587	Preserved Affordable Housing Stock	2019	(40,967.00)	(40,967.00)	.00	.00		(40,967.00)
92926	6359	566 Powell St	587	Preserved Affordable Housing Stock	2019	26,100.00	26,100.00	28,534.00	.00		26,100.00
93069	6532	Koomseh	591	Women's Transition Housing and Supports Program	2019	.00	92,638.00	39,027.00	.00		.00
93655	6852	HOP Atira Women's Resource Society	565	Homeless Outreach Program	2019	.00	5,217.00	(16,070.00)	.00		.00
93655	7248	HPP RS Atira Women's Resource Society	601	Homeless Prevention Program	2019	.00	96,121.00	146,956.00	.00		.00
93824	7094	Sisele Housing for Women who are Older	600	Other - Non SHA	2019		(5,666.00)		.00		(5,666.00)
93825	7095	Flint Hotel	600	Other - Non SHA	2019		(27,597.00)		.00		(27,597.00)
93826	7096	Colonial Hotel	600	Other - Non SHA	2019		(79,949.00)		.00		(79,949.00)
93911	7209	The Empress	600	Other - Non SHA	2019	55,499.00	55,499.00	2,026.00	.00		55,499.00
94438	8012	Winters Hotel	600	Other - Non SHA	2019		55,164.00		.00		55,164.00

# Reconciled Closing Balances

## Atira Women's Resource Society

### For the Fiscal Year Ending March 31, 2019

File#	Project #	Project Name	Funding Program	Funding Program Description	Fiscal Year	Subsidy Over/ (Under) Payment	Current Year's Operating Surplus/ (Deficit)1	Accumulated Operating Surplus/ (Deficit)2	Replacement Reserve 3	Repayable Assistance 4	Balance Due From/(To) Provider 5
94449	8023	Little's Place (M Hollywood)	569	Provincial Homelessness Initiative (Phase II)	2019		194,854.00		.00		194,854.00
94501	8088	Aneki Housing For Women	606	Rapid Response to Homelessness	2019		258,024.00		.00		258,024.00
94505	8092	Sarah Ross House	606	Rapid Response to Homelessness	2019		118,847.00		.00		118,847.00
<b>Total</b>						<b>685,043.00</b>	<b>1,727,450.00</b>	<b>508,246.00</b>	<b>571,528.00</b>	<b>.00</b>	<b>1,305,268.00</b>

1 We have analyzed the reported revenues and expenses and listed the adjusted Operating Surplus/(Deficit) for the year. Please review the attached Financial Review Summary for details.

2 Adjustments to your Operating Surplus/(Deficit) and Subsidy Overpayment/(Underpayment) due from/(to) your society will affect the Accumulated Operating Surplus/(Deficit) balance as at your fiscal year end. Please ensure your auditor includes any adjustments to the operating fund balance indicated in the attached Accumulated Operating Surplus/(Deficit) Analysis.

3 Please review the Replacement Reserve Report attached for details and make the necessary adjustments to your reserve account if your balance does not agree with ours.

4 According to your HomesBC operating agreement, a portion of the rent subsidy paid to your society is considered repayable assistance. When the aggregate of the market rent exceeds the Lower End Market (LEM) units, the repayable assistance becomes negative and your society is required to start repaying the repayable assistance including interest on the first day of the next fiscal year. Please note, if your repayable assistance became negative, the portion of the accumulated surplus equal to this review year's aggregate total negative repayable assistance needs to be set aside for repayment in the following year. Please review the attached Summary of Repayable Assistance for details and report any difference if your records do not agree with ours. (Homes BC only)

5 We have listed the Balance Due From/(To) your society for each project for the year in the column.

# Transition House Subsidy Reconciliation

**Atira Women's Resource Society  
April 2018 to March 2019**

**File #20401 / Project #6531 / Program Type 591  
Durrant Transition House**

Year/Month	Transition Houses Subsidy Paid	Safe Houses Subsidy Paid	Second Stage Housing Subsidy	TOTAL
2018 APR	50,241.92	.00	.00	50,241.92
2018 MAY	50,241.92	.00	.00	50,241.92
2018 JUN	50,241.92	.00	.00	50,241.92
2018 JUL	50,241.92	.00	.00	50,241.92
2018 AUG	50,241.92	.00	.00	50,241.92
2018 SEP	50,241.92	.00	.00	50,241.92
2018 OCT	50,241.92	.00	.00	50,241.92
2018 NOV	50,241.92	.00	.00	50,241.92
2018 DEC	50,241.92	.00	.00	50,241.92
2019 JAN	50,241.92	.00	.00	50,241.92
2019 FEB	50,241.92	.00	.00	50,241.92
2019 MAR	30,822.88	.00	.00	30,822.88
<b>TOTAL</b>	<b>583,484.00</b>	<b>.00</b>	<b>.00</b>	<b>583,484.00</b>

**Transition Houses Subsidy Required: 583,484.00**

**Safe Houses Subsidy Required: .00**

**Second Stage Houses Subsidy Required: .00**

**Overpayment/(Underpayment) Subsidy Amount: .00**

**Overpayment/(Underpayment) Due to (from) BC Housing: .00**

**Number of Units: 10**

**Address Book No.: 104625**

**Prepared by: Brandon Reiher**

**Approved by: \_\_\_\_\_ Date: \_\_\_\_\_**

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Ali Ayala-Davidson  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Mortgage Payments	0	0	9,168		9,168
Cablevision	1,260	1,260	1,221		1,221
Electricity	2,884	2,884	2,276		2,276
Heating Fuel	2,181	2,181	1,231		1,231
Water & Sewer	1,635	1,635	1,790		1,790
Hospitality	6,000	6,000	1,514		1,514
Meals	25,000	25,000	18,655		18,655
Laundry	800	800	539		539
24 Hr Emergency Response	128	128	315		315
Insurance Premiums	3,356	3,356	3,290		3,290
Waste Removal	1,352	1,352	1,007		1,007
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>44,596</b>	<b>44,596</b>	<b>41,006</b>	<b>0</b>	<b>41,006</b>
Maintenance Labour and Benefits	6,068	6,068	1,454		1,454
Support Labour and Benefits	462,645	462,645	408,120		408,120
General Maintenance	4,828	4,828	3,056		3,056
Interior Building Maintenance	1,362	1,362	0		0
Pest Control	765	765	1,107		1,107
Service Contracts	1,200	1,200	1,840		1,840
Furniture and Equipment	5,000	5,000	0		0
Janitorial/Cleaning Supplies	3,000	3,000	2,796		2,796
Education - Operating	2,000	2,000	1,185		1,185
Travel - Operating	4,000	4,000	4,276		4,276
Other Operating	4,903	4,903	4,467		4,467
Administration Charge	32,344	32,344	32,344		32,344
Telephone	5,000	5,000	4,074		4,074
Audit	3,641	3,641	3,641		3,641
General Administration	3,680	3,680	1,306		1,306
Memberships & Dues	300	300	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>540,736</b>	<b>540,736</b>	<b>469,666</b>	<b>0</b>	<b>469,666</b>
<b>TOTAL EXPENSE</b>	<b>585,332</b>	<b>585,332</b>	<b>510,672</b>	<b>0</b>	<b>510,672</b>
<b>REVENUE</b>	0	0	0		0
Supportive Housing Programs Subsidy	0	0	583,598	(114) <sup>1</sup>	583,484
Tenant Rent Revenue	0	0	21,729		21,729
Bad Debt	0	0	(110)		(110)
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>605,217</b>	<b>(114)</b>	<b>605,103</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(585,332)</b>	<b>(585,332)</b>	<b>94,545</b>	<b>(114)</b>	<b>94,431</b>

--Operating Details--

File/Project Ref	20401/6531	Elig Oper Costs	100%	Program Type	591 Women's Transition Housing and Supports Program
Operating BU	12167	Elig Mort Costs	100%	Mort. Payment	\$.00/Monthly
CMHC Ref	Unassigned	Operational Since	Aug 01, 2009	Mort. Renewal	Dec 1, 2017
Management Type	NP	Unit-Months	120	Client Counts	SPN:10

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Ali Ayala-Davidson  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	49,665	41,365	0	41,365
Maintenance excl non-recurring maintenance	17,223	10,253	0	10,253
Controllable Costs	540,736	469,666	0	469,666
C/Costs excl audit	537,095	466,025	0	466,025

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Supportive Housing Programs Subsidy	(114)	12 Provincial Subsidy Adjustment For our review we have adjusted the subsidy to the actual amount paid for the period. A copy of our payment history is attached for your reference.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	20401/6531	Elig Oper Costs	100%	Program Type	591 Women's Transition Housing and Supports Program
Operating BU	12167	Elig Mort Costs	100%	Mort. Payment	\$.00/Monthly
CMHC Ref	Unassigned	Operational Since	Aug 01, 2009	Mort. Renewal	Dec 1, 2017
Management Type	NP	Unit-Months	120	Client Counts	SPN:10

**20401(6531)-04**  
**Atira Women's Resource Society**  
**Durrant Transition House**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	<u>64,388</u>
Current Year's Operating Surplus	94,545
Housing Authority Adjustments to Surplus	(114)
Underpayment due to Society	0
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u>158,819</u>
Accumulated Surplus per unit (10 units)	15,882

**20401(6531)-04**  
**Atira Women's Resource Society**  
**Durrant Transition House**  
**Replacement Reserve Report**  
**For the period April 2018 to March 2019**

	<u>Housing Authority</u>	<u>Housing Provider</u>	<u>Difference</u>
Opening Balance	8,987	8,986	1
Provision Amount	0	0	0
Interest Earned	158	158	0
Total Expenses	0	0	0
Adjustment	(1)	0	(1)
Ending Balance	<u>9,144</u>	<u>9,144</u>	<u>0</u>

**Expenses and Adjustments Notes**

Expenses Accepted as Submitted N

**Schedule Of Purchases Requested** N

**Under Funded** N

Amount in Account 9,144

**Funding Level** 1.06

# Transition House Subsidy Reconciliation

**Atira Women's Resource Society  
April 2018 to March 2019**

**File #510340 / Project #6611 / Program Type 591  
Shimai House**

Year/Month	Transition Houses Subsidy Paid	Safe Houses Subsidy Paid	Second Stage Housing Subsidy	TOTAL
2018 APR	40,446.00	.00	.00	40,446.00
2018 MAY	40,446.00	.00	.00	40,446.00
2018 JUN	40,446.00	.00	.00	40,446.00
2018 JUL	40,446.00	.00	.00	40,446.00
2018 AUG	40,446.00	.00	.00	40,446.00
2018 SEP	40,446.00	.00	.00	40,446.00
2018 OCT	40,446.00	.00	.00	40,446.00
2018 NOV	40,446.00	.00	.00	40,446.00
2018 DEC	40,446.00	.00	.00	40,446.00
2019 JAN	40,446.00	.00	.00	40,446.00
2019 FEB	40,446.00	.00	.00	40,446.00
2019 MAR	223,098.00	.00	.00	223,098.00
<b>TOTAL</b>	<b>668,004.00</b>	<b>.00</b>	<b>.00</b>	<b>668,004.00</b>

**Transition Houses Subsidy Required: 668,004.00**

**Safe Houses Subsidy Required: .00**

**Second Stage Houses Subsidy Required: .00**

**Overpayment/(Underpayment) Subsidy Amount: .00**

**Overpayment/(Underpayment) Due to (from) BC Housing: .00**

**Number of Units: 10**

**Address Book No.: 104625**

**Prepared by: Brandon Reiher**

**Approved by: \_\_\_\_\_ Date: \_\_\_\_\_**

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Ali Ayala-Davidson  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	6,662	(6,662) <sup>1</sup>	0
Cablevision	1,260	1,260	1,258		1,258
Electricity	3,500	3,500	2,800		2,800
Heating Fuel	3,000	3,000	1,624		1,624
Hospitality	6,300	6,300	3,709		3,709
Meals	25,000	25,000	19,006		19,006
24 Hr Emergency Response	0	0	131		131
Insurance Premiums	2,340	2,340	2,340		2,340
Waste Removal	500	500	1,116		1,116
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>41,900</b>	<b>41,900</b>	<b>38,646</b>	<b>(6,662)</b>	<b>31,984</b>
Maintenance Labour and Benefits	56,527	56,527	41,627		41,627
Support Labour and Benefits	609,433	609,433	551,498		551,498
General Maintenance	7,029	7,029	2,885		2,885
Interior Building Maintenance	817	817	0		0
Pest Control	1,208	1,208	1,524		1,524
Service Contracts	2,069	2,069	2,802		2,802
Furniture and Equipment	1,447	1,447	469		469
Janitorial/Cleaning Supplies	5,000	5,000	4,949		4,949
Education - Operating	2,000	2,000	1,341		1,341
Travel - Operating	5,657	5,657	3,864		3,864
Other Operating	14,058	14,058	8,743		8,743
Administration Charge	32,344	32,344	32,344		32,344
Telephone	5,200	5,200	3,798		3,798
Audit	5,202	5,202	5,202		5,202
General Administration	3,838	3,838	3,293		3,293
Memberships & Dues	50	50	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>751,879</b>	<b>751,879</b>	<b>664,339</b>	<b>0</b>	<b>664,339</b>
<b>TOTAL EXPENSE</b>	<b>793,779</b>	<b>793,779</b>	<b>702,985</b>	<b>(6,662)</b>	<b>696,323</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	668,004	(668,004) <sup>2</sup>	0
Sponsoring Ministry Contrib.	0	0	128,633		128,633
Supportive Housing Programs Subsidy	0	0	0	668,004 <sup>3</sup>	668,004
Rent Subsidy - EE Payments	0	0	6,662	(6,662) <sup>4</sup>	0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>803,299</b>	<b>(6,662)</b>	<b>796,637</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(793,779)</b>	<b>(793,779)</b>	<b>100,314</b>	<b>0</b>	<b>100,314</b>

--Operating Details--

File/Project Ref	510340/6611	Elig Oper Costs	100%	Program Type	591 Women's Transition Housing and Supports Program
Operating BU	12246	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Aug 01, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	120	Client Counts	SPN:10

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Ali Ayala-Davidson  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	48,031	45,106	0	45,106
Maintenance excl non-recurring maintenance	72,650	53,787	0	53,787
Controllable Costs	751,879	664,339	0	664,339
C/Costs excl audit	746,677	659,137	0	659,137

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(6,662)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.
2	Subsidy	(668,004)	15 See Comments Below Reallocated to Supportive Housing Programs Subsidy
3	Supportive Housing Programs Subsidy	668,004	15 See Comments Below Reallocated from Subsidy
4	Rent Subsidy - EE Payments	(6,662)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	510340/6611	Elig Oper Costs	100%	Program Type	591 Women's Transition Housing and Supports Program
Operating BU	12246	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Aug 01, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	120	Client Counts	SPN:10

**510340(6611)-04**  
**Atira Women's Resource Society**  
**Shimai House**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Deficit at the beginning of the period April 01, 2018	<u>(46,028)</u>
Current Year's Operating Surplus	100,314
Housing Authority Adjustments to Surplus	0
Underpayment due to Society	0
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u>54,286</u>
Accumulated Surplus per unit (10 units)	5,429

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Mortgage Payments	266,713	266,713	291,202	(5,842) <sup>1</sup>	285,360
NPAT Mortgage Payments	5,842	5,842	0	5,842 <sup>2</sup>	5,842
Building Rent	0	0	50,738		50,738
Replacement Reserve Provision	46,500	46,500	46,500		46,500
Cablevision	12,134	12,134	13,768		13,768
Electricity	44,512	44,512	36,124		36,124
Heating Fuel	18,146	18,146	19,217		19,217
Water & Sewer	27,761	27,761	32,598		32,598
Hospitality	4,200	4,200	4,914		4,914
Meals	25,000	25,000	24,326		24,326
Laundry	2,457	2,457	1,403		1,403
Insurance Premiums	14,146	14,146	14,706		14,706
Waste Removal	25,879	25,879	37,449		37,449
Property Taxes	3,311	3,311	3,425		3,425
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>496,601</b>	<b>496,601</b>	<b>576,370</b>	<b>0</b>	<b>576,370</b>
Maintenance Labour and Benefits	42,934	42,934	71,526	0 <sup>3</sup>	71,526
Support Labour and Benefits	1,027,745	1,027,745	973,619	0 <sup>4</sup>	973,619
General Maintenance	75,335	75,335	105,728		105,728
Interior Building Maintenance	12,198	12,198	2,550		2,550
Pest Control	16,246	16,246	21,774		21,774
Service Contracts	27,967	27,967	25,218		25,218
Furniture and Equipment	0	0	7,786	(7,786) <sup>5</sup>	0
Janitorial/Cleaning Supplies	24,000	24,000	24,222		24,222
Education - Operating	4,225	4,225	2,516		2,516
Travel - Operating	0	0	322		322
Other Operating	14,608	14,608	15,311		15,311
Administration Charge	181,125	181,125	181,125		181,125
Telephone	11,000	11,000	11,055		11,055
Audit	7,959	7,959	7,961		7,961
General Administration	5,200	5,200	2,782		2,782
Memberships & Dues	400	400	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>1,450,942</b>	<b>1,450,942</b>	<b>1,453,495</b>	<b>(7,786)</b>	<b>1,445,709</b>
<b>TOTAL EXPENSE</b>	<b>1,947,543</b>	<b>1,947,543</b>	<b>2,029,865</b>	<b>(7,786)</b>	<b>2,022,079</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	1,573,962	(39,262) <sup>6</sup>	1,534,700
NPAT Mortgage Subsidy	0	0	0	5,842 <sup>7</sup>	5,842
Supportive Housing Programs Subsidy	0	0	0	33,420 <sup>8</sup>	33,420
Tenant Rent Revenue	0	0	299,389		299,389
Bad Debt	0	0	(393)		(393)
Commercial Rent	0	0	26,222		26,222
Interest Earned	0	0	337		337
Other Revenue	0	0	125,619		125,619

--Operating Details--

File/Project Ref	66201/860	Elig Oper Costs	100%	Program Type	526 Homeless At Risk
Operating BU	860	Elig Mort Costs	100%	Mort. Payment	\$22,226.11/Monthly, \$486.83/Monthly, \$0.00/Monthly
CMHC Ref	Unassigned	Operational Since	Jun 01, 2001	Mort. Renewal	Jun 1, 2006, May 1, 2016, Feb 1, 2019
Management Type	NP	Unit-Months	672	Client Counts	SPN:56

**Financial Review Summary  
 Fiscal Year 2019**

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>2,025,136</b>	<b>0</b>	<b>2,025,136</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,947,543)</b>	<b>(1,947,543)</b>	<b>(4,729)</b>	<b>7,786</b>	<b>3,057</b>

--Operating Details--

File/Project Ref	66201/860	Elig Oper Costs	100%	Program Type	526 Homeless At Risk
Operating BU	860	Elig Mort Costs	100%	Mort. Payment	\$22,226.11/Monthly, \$486.83/Monthly, \$.00/Monthly
CMHC Ref	Unassigned	Operational Since	Jun 01, 2001	Mort. Renewal	Jun 1, 2006, May 1, 2016, Feb 1, 2019
Management Type	NP	Unit-Months	672	Client Counts	SPN:56

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	205,284	210,709	(7,786)	202,923
Maintenance excl non-recurring maintenance	198,680	251,018	0	251,018
Controllable Costs	1,450,942	1,453,495	(7,786)	1,445,709
C/Costs excl audit	1,442,983	1,445,534	(7,786)	1,437,748

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Mortgage Payments	(5,842)	06 Mortgage Adjustment For subsidy reconciliation purposes, BC Housing includes 12 months of mortgage payments. Reallocated the NPAT portion of the mortgage to the correct budgeted line. NPAT \$5,842
2	NPAT Mortgage Payments	5,842	06 Mortgage Adjustment For subsidy reconciliation purposes, BC Housing includes 12 months of NPAT mortgage payments. The mortgage expense has been adjusted to reflect the total mortgage payments made for the period.
3	Maintenance Labour and Benefits		15 See Comments Below As per HP - the overage caused by hours allocations.
4	Support Labour and Benefits		15B See Comments Below Under budget due to vacant approved position (not filled for 18/19)
5	Furniture and Equipment	(7,786)	03 Replacement Reserve Expenses The maintenance expense has been reduced to reflect costs that should have been funded from the replacement reserves.
6	Subsidy	(5,842)	15A See Comments Above Reallocating to NPAT Mortgage Subsidy category.
7	NPAT Mortgage Subsidy	(33,420)	15C See Comments Below Reallocating to Supportive Housing Programs Subsidy
8	Supportive Housing Programs Subsidy	5,842	15A See Comments Above Reallocated from Subsidy category.
		33,420	15C See Comments Below Reallocated from Subsidy category.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	66201/860	Elig Oper Costs	100%	Program Type	526 Homeless At Risk
Operating BU	860	Elig Mort Costs	100%	Mort. Payment	\$22,226.11/Monthly, \$486.83/Monthly, \$0.00/Monthly
CMHC Ref	Unassigned	Operational Since	Jun 01, 2001	Mort. Renewal	Jun 1, 2006, May 1, 2016, Feb 1, 2019
Management Type	NP	Unit-Months	672	Client Counts	SPN:56

**66201(860)-04**  
**Atira Women's Resource Society**  
**Bridge Housing for Women**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	<u>0</u>
Current Year's Operating Deficit	(4,729)
Housing Authority Adjustments to Deficit	7,786
Overpayment due to Housing Authority	(3,057)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	<u>0</u>
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u>0</u>
Accumulated Surplus per unit (56 units)	0

Comments: Current Operating (FY2019) Surplus: \$3,057 (Collected back by BCH) as per Excom

**66201(860)-04**  
**Atira Women's Resource Society**  
**Bridge Housing for Women**  
**Replacement Reserve Report**  
**For the period April 2018 to March 2019**

	<u>Housing Authority</u>	<u>Housing Provider</u>	<u>Difference</u>
Opening Balance	324,880	323,209	1,671
Provision Amount	46,500	46,500	0
Interest Earned	5,639	5,639	0
Total Expenses	(62,627)	(62,627)	0
Adjustment	(7,786)	(10,058)	2,272
Ending Balance	<u>306,606</u>	<u>302,663</u>	<u>3,943</u>

**Expenses and Adjustments Notes** Appliances \$16,589 / Blinds \$3,097 / Bathrooms \$16,641 / Repairs \$23,832 / Flooring \$2,468 / Adjustment reclass from Furniture to RR as per SHA \$7,786

Expenses Accepted as Submitted Y

**Schedule Of Purchases Requested** N

**Under Funded** Y

Amount in Account 295,376

**Funding Level** 6.34

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Mortgage Payments	0	0	51,984		51,984
Extraordinary Expenses	0	0	603	(603) <sup>1</sup>	0
Building Rent	24,000	24,000	24,000		24,000
Replacement Reserve Provision	15,840	15,840	15,840		15,840
Cablevision	7,500	7,500	10,192		10,192
Electricity	24,363	24,363	19,446		19,446
Heating Fuel	2,841	2,841	2,704		2,704
Water & Sewer	15,599	15,599	16,853		16,853
Hospitality	3,000	3,000	1,491		1,491
Meals	24,000	24,000	22,135		22,135
Laundry	2,000	2,000	343		343
Insurance Premiums	5,296	5,296	5,192		5,192
Waste Removal	1,978	1,978	1,882		1,882
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>126,417</b>	<b>126,417</b>	<b>172,665</b>	<b>(603)</b>	<b>172,062</b>
Maintenance Labour and Benefits	42,217	42,217	963		963
Support Labour and Benefits	158,796	158,796	157,327		157,327
General Maintenance	30,000	30,000	11,807		11,807
Interior Building Maintenance	2,789	2,789	589		589
Pest Control	2,967	2,967	3,742		3,742
Service Contracts	15,779	15,779	21,549		21,549
Furniture and Equipment	0	0	63	(63) <sup>2</sup>	0
Janitorial/Cleaning Supplies	3,200	3,200	2,694		2,694
Education - Operating	2,050	2,050	0		0
Travel - Operating	1,000	1,000	1,131		1,131
Other Operating	5,712	5,712	1,459		1,459
Administration Charge	77,625	77,625	77,625		77,625
Telephone	3,000	3,000	2,562		2,562
Audit	3,639	3,639	3,641		3,641
General Administration	2,500	2,500	1,077		1,077
Memberships & Dues	150	150	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>351,424</b>	<b>351,424</b>	<b>286,229</b>	<b>(63)</b>	<b>286,166</b>
<b>TOTAL EXPENSE</b>	<b>477,841</b>	<b>477,841</b>	<b>458,894</b>	<b>(666)</b>	<b>458,228</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	382,442	(161,892) <sup>3</sup>	220,550
Supportive Housing Programs Subsidy	0	0	0	161,892 <sup>4</sup>	161,892
Rent Subsidy - EE Payments	0	0	603	(603) <sup>5</sup>	0
Tenant Rent Revenue	0	0	161,796		161,796
Bad Debt	0	0	(1,077)		(1,077)
Interest Earned	0	0	0		0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>543,764</b>	<b>(603)</b>	<b>543,161</b>

--Operating Details--

File/Project Ref	90785/6978	Elig Oper Costs	100%	Program Type	569 Provincial Homelessness Initiative (Phase II)
Operating BU	13168	Elig Mort Costs	100%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Mar 01, 2012	Mort. Renewal	
Management Type	NP	Unit-Months	288	Client Counts	SPN:24

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
<b>NET SURPLUS (DEFICIT)</b>	<b>(477,841)</b>	<b>(477,841)</b>	<b>84,870</b>	<b>63</b>	<b>84,933</b>

--Operating Details--

File/Project Ref	90785/6978	Elig Oper Costs	100%	Program Type	569 Provincial Homelessness Initiative (Phase II)
Operating BU	13168	Elig Mort Costs	100%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Mar 01, 2012	Mort. Renewal	
Management Type	NP	Unit-Months	288	Client Counts	SPN:24

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	86,764	84,968	(63)	84,905
Maintenance excl non-recurring maintenance	96,952	41,344	0	41,344
Controllable Costs	351,424	286,229	(63)	286,166
C/Costs excl audit	347,785	282,588	(63)	282,525

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(603)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.
2	Furniture and Equipment	(63)	03 Replacement Reserve Expenses The maintenance expense has been reduced to reflect costs that should have been funded from the replacement reserves.
3	Subsidy	(161,892)	12 Provincial Subsidy Adjustment Reallocate to Supportive Housing Subsidy
4	Supportive Housing Programs Subsidy	161,892	12 Provincial Subsidy Adjustment Reallocated from Subsidy
5	Rent Subsidy - EE Payments	(603)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	90785/6978	Elig Oper Costs	100%	Program Type	569 Provincial Homelessness Initiative (Phase II)
Operating BU	13168	Elig Mort Costs	100%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Mar 01, 2012	Mort. Renewal	
Management Type	NP	Unit-Months	288	Client Counts	SPN:24

**90785(6978)-04**  
**Atira Women's Resource Society**  
**Margaret's Housing for Older Women**  
**Replacement Reserve Report**  
**For the period April 2018 to March 2019**

	<u>Housing Authority</u>	<u>Housing Provider</u>	<u>Difference</u>
Opening Balance	50,479	51,810	(1,331)
Provision Amount	15,840	15,840	0
Interest Earned	1,047	1,047	0
Total Expenses	0	0	0
Adjustment	0	(1,331)	1,331
Ending Balance	<u>67,366</u>	<u>67,366</u>	<u>0</u>

**Expenses and Adjustments Notes**

Expenses Accepted as Submitted N

**Schedule Of Purchases Requested** N

**Under Funded** N

Amount in Account 67,366

**Funding Level** 3.25

# Transition House Subsidy Reconciliation

**Atira Women's Resource Society  
April 2018 to March 2019**

**File #90953 / Project #6533 / Program Type 591  
Ama House for Older Women**

Year/Month	Transition Houses Subsidy Paid	Safe Houses Subsidy Paid	Second Stage Housing Subsidy	TOTAL
2018 APR	40,470.33	.00	.00	40,470.33
2018 MAY	40,470.33	.00	.00	40,470.33
2018 JUN	40,470.33	.00	.00	40,470.33
2018 JUL	40,470.33	.00	.00	40,470.33
2018 AUG	40,470.33	.00	.00	40,470.33
2018 SEP	40,470.33	.00	.00	40,470.33
2018 OCT	40,470.33	.00	.00	40,470.33
2018 NOV	40,470.33	.00	.00	40,470.33
2018 DEC	40,470.33	.00	.00	40,470.33
2019 JAN	40,470.33	.00	.00	40,470.33
2019 FEB	40,470.33	.00	.00	40,470.33
2019 MAR	-3,999.67	.00	.00	-3,999.67
<b>TOTAL</b>	<b>441,173.96</b>	<b>.00</b>	<b>.00</b>	<b>441,173.96</b>

**Transition Houses Subsidy Required: 441,173.96**

**Safe Houses Subsidy Required: .00**

**Second Stage Houses Subsidy Required: .00**

**Overpayment/(Underpayment) Subsidy Amount: .00**

**Overpayment/(Underpayment) Due to (from) BC Housing: .00**

**Number of Units: 5**

**Address Book No.: 104625**

**Prepared by: Brandon Reiher**

**Approved by: \_\_\_\_\_ Date: \_\_\_\_\_**

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Ali Ayala-Davidson  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Mortgage Payments	0	0	10,167		10,167
Replacement Reserve Provision	0	0	1,450		1,450
Cablevision	1,200	1,200	1,076		1,076
Electricity	3,451	3,451	2,478		2,478
Heating Fuel	1,950	1,950	1,138		1,138
Water & Sewer	2,390	2,390	2,154		2,154
Hospitality	3,200	3,200	1,983		1,983
Meals	20,000	20,000	13,256		13,256
Laundry	394	394	1,618		1,618
24 Hr Emergency Response	600	600	500		500
Insurance Premiums	3,536	3,536	3,467		3,467
Waste Removal	1,070	1,070	1,921		1,921
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>37,791</b>	<b>37,791</b>	<b>41,208</b>	<b>0</b>	<b>41,208</b>
Maintenance Labour and Benefits	3,994	3,994	976		976
Support Labour and Benefits	393,123	393,123	358,257		358,257
General Maintenance	4,200	4,200	8,962		8,962
Interior Building Maintenance	2,737	2,737	0		0
Pest Control	944	944	2,467		2,467
Service Contracts	1,530	1,530	2,809		2,809
Furniture and Equipment	4,000	4,000	2,278		2,278
Janitorial/Cleaning Supplies	3,462	3,462	3,092		3,092
Education - Operating	1,500	1,500	781		781
Travel - Operating	1,500	1,500	479		479
Other Operating	2,396	2,396	3,248		3,248
Administration Charge	16,172	16,172	16,172		16,172
Telephone	5,500	5,500	3,147		3,147
Audit	2,601	2,601	2,601		2,601
General Administration	4,080	4,080	3,385		3,385
Memberships & Dues	50	50	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>447,789</b>	<b>447,789</b>	<b>408,654</b>	<b>0</b>	<b>408,654</b>
<b>TOTAL EXPENSE</b>	<b>485,580</b>	<b>485,580</b>	<b>449,862</b>	<b>0</b>	<b>449,862</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	462,303	(462,303) <sup>1</sup>	0
Sponsoring Ministry Contrib.	0	0	16,125		16,125
Supportive Housing Programs Subsidy	0	0	0	441,174 <sup>2</sup>	441,174
Tenant Rent Revenue	0	0	26,024		26,024
Bad Debt	0	0	0		0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>504,452</b>	<b>(21,129)</b>	<b>483,323</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(485,580)</b>	<b>(485,580)</b>	<b>54,590</b>	<b>(21,129)</b>	<b>33,461</b>

--Operating Details--

File/Project Ref	90953/6533	Elig Oper Costs	100%	Program Type	591 Women's Transition Housing and Supports Program
Operating BU	12169	Elig Mort Costs	100%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Aug 01, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	60	Client Counts	SPN:5

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Ali Ayala-Davidson  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	32,353	27,583	0	27,583
Maintenance excl non-recurring maintenance	16,867	18,306	0	18,306
Controllable Costs	447,789	408,654	0	408,654
C/Costs excl audit	445,188	406,053	0	406,053

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Subsidy	(462,303)	12 Provincial Subsidy Adjustment Reallocating to Supportive Housing Programs Subsidy
2	Supportive Housing Programs Subsidy	462,303	12 Provincial Subsidy Adjustment Reallocated from Subsidy
		(21,129)	12 Provincial Subsidy Adjustment For our review we have adjusted the subsidy to the actual amount paid for the period. A copy of our payment history is attached for your reference.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	90953/6533	Elig Oper Costs	100%	Program Type	591 Women's Transition Housing and Supports Program
Operating BU	12169	Elig Mort Costs	100%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Aug 01, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	60	Client Counts	SPN:5

**90953(6533)-04**  
**Atira Women's Resource Society**  
**Ama House for Older Women**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Deficit at the beginning of the period April 01, 2018	<u>(52,267)</u>
Current Year's Operating Surplus	54,590
Housing Authority Adjustments to Surplus	(21,129)
Underpayment due to Society	0
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Deficit for the period ending March 31, 2019	<u>(18,806)</u>
Accumulated Deficit per unit (5 units)	(3,761)

**90953(6533)-04**  
**Atira Women's Resource Society**  
**Ama House for Older Women**  
**Replacement Reserve Report**  
**For the period April 2018 to March 2019**

	<u>Housing Authority</u>	<u>Housing Provider</u>	<u>Difference</u>
Opening Balance	45,078	45,078	0
Provision Amount	1,450	1,450	0
Interest Earned	802	802	0
Total Expenses	0	0	0
Adjustment	0	0	0
Ending Balance	<u>47,330</u>	<u>47,330</u>	<u>0</u>

**Expenses and Adjustments Notes**

Expenses Accepted as Submitted N

**Schedule Of Purchases Requested** N

**Under Funded** N

Amount in Account 47,330

**Funding Level** 10.96

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	1,624	(323) <sup>1</sup>	1,301
Non-Recurring Maintenance	3,427	3,427	0		0
Cablevision	9,000	9,000	7,841		7,841
Electricity	32,000	32,000	34,270		34,270
Heating Fuel	0	0	4,081		4,081
Water & Sewer	23,664	23,664	26,472		26,472
Hospitality	1,980	1,980	2,114		2,114
Meals	60,608	60,608	57,432		57,432
Laundry	900	900	808		808
Insurance Premiums	3,262	3,262	2,982		2,982
Waste Removal	7,200	7,200	8,999		8,999
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>142,041</b>	<b>142,041</b>	<b>146,623</b>	<b>(323)</b>	<b>146,300</b>
Maintenance Labour and Benefits	83,042	83,042	63,418	0 <sup>2</sup>	63,418
Support Labour and Benefits	537,984	537,984	495,603	0 <sup>3</sup>	495,603
General Maintenance	39,000	39,000	54,532		54,532
Interior Building Maintenance	5,000	5,000	21,806		21,806
Pest Control	12,500	12,500	23,284		23,284
Service Contracts	716	716	671		671
Furniture and Equipment	7,000	7,000	9,391		9,391
Janitorial/Cleaning Supplies	20,000	20,000	23,853		23,853
Education - Operating	3,709	3,709	0		0
Other Operating	2,372	2,372	5,798		5,798
Administration Charge	61,632	61,632	61,632		61,632
Telephone	4,500	4,500	5,734		5,734
Audit	1,942	1,942	1,900		1,900
General Administration	4,000	4,000	3,768		3,768
Legal	0	0	278		278
Other Administration	0	0	1,237		1,237
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>783,397</b>	<b>783,397</b>	<b>772,905</b>	<b>0</b>	<b>772,905</b>
<b>TOTAL EXPENSE</b>	<b>925,438</b>	<b>925,438</b>	<b>919,528</b>	<b>(323)</b>	<b>919,205</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	651,721	(193,146) <sup>4</sup>	458,575
Supportive Housing Programs Subsidy	0	0	0	193,146 <sup>5</sup>	193,146
Rent Subsidy - EE Payments	0	0	1,624	(323) <sup>6</sup>	1,301
Tenant Rent Revenue	0	0	273,137		273,137
Bad Debt	0	0	(3,469)		(3,469)
Laundry Revenue	0	0	530		530
Other Revenue	0	0	286		286
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>923,829</b>	<b>(323)</b>	<b>923,506</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(925,438)</b>	<b>(925,438)</b>	<b>4,301</b>	<b>0</b>	<b>4,301</b>

--Operating Details--

File/Project Ref	90998/6345	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11968	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Apr 28, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	756	Client Counts	SPN:63

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	79,074	83,940	0	83,940
Maintenance excl non-recurring maintenance	160,258	187,564	0	187,564
Controllable Costs	783,397	772,905	0	772,905
C/ Costs excl audit	781,455	771,005	0	771,005

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(323)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$986 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$315)
2	Maintenance Labour and Benefits		15A See Comments Above Under budget due to vacant approved position (not filled for 18/19)
3	Support Labour and Benefits		15B See Comments Below Under budget due to vacant approved position (not filled for 18/19)
4	Subsidy	(193,146)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Programs Subsidy
5	Supportive Housing Programs Subsidy	193,146	12 Provincial Subsidy Adjustment Reallocated from Subsidy
6	Rent Subsidy - EE Payments	(323)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$986 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$315)

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	90998/6345	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11968	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Apr 28, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	756	Client Counts	SPN:63

**90998(6345)-04**  
**Atira Women's Resource Society**  
**Dominion Hotel Redevelopment**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	<u>0</u>
Current Year's Operating Surplus	4,301
Housing Authority Adjustments to Surplus	0
Overpayment due to Housing Authority	(4,301)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	<u>0</u>
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u>0</u>
Accumulated Surplus per unit (63 units)	0

Comments:     Current Operating (FY2019) Surplus: \$4,301 (Collected back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Ali Ayala-Davidson  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Mortgage Payments	708,466	708,466	648,247		648,247
Replacement Reserve Provision	10,000	10,000	10,000		10,000
Cablevision	1,100	1,100	1,043		1,043
Electricity	44,507	44,507	34,794		34,794
Heating Fuel	4,419	4,419	10,188		10,188
Water & Sewer	14,314	14,314	7,980		7,980
Hospitality	6,276	6,276	2,651		2,651
Meals	25,755	25,755	24,632		24,632
Laundry	3,013	3,013	3,053		3,053
24 Hr Emergency Response	471	471	1,357		1,357
Insurance Premiums	30,422	30,422	32,825		32,825
Waste Removal	8,960	8,960	11,123		11,123
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>857,703</b>	<b>857,703</b>	<b>787,893</b>	<b>0</b>	<b>787,893</b>
Maintenance Labour and Benefits	6,202	6,202	26,688	0 <sup>1</sup>	26,688
Support Labour and Benefits	805,414	805,414	757,005		757,005
General Maintenance	38,000	38,000	71,570	0 <sup>2</sup>	71,570
Interior Building Maintenance	2,221	2,221	1,240		1,240
Pest Control	3,560	3,560	3,849		3,849
Service Contracts	39,601	39,601	47,492		47,492
Furniture and Equipment	764	764	3,768		3,768
Janitorial/Cleaning Supplies	10,706	10,706	7,830		7,830
Education - Operating	2,000	2,000	9,470		9,470
Travel - Operating	4,991	4,991	3,048		3,048
Other Operating	5,915	5,915	7,642		7,642
Administration Charge	116,437	116,437	116,437		116,437
Telephone	9,000	9,000	6,814		6,814
Audit	5,722	5,722	5,722		5,722
General Administration	9,388	9,388	3,297		3,297
Memberships & Dues	50	50	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>1,059,971</b>	<b>1,059,971</b>	<b>1,071,872</b>	<b>0</b>	<b>1,071,872</b>
<b>TOTAL EXPENSE</b>	<b>1,917,674</b>	<b>1,917,674</b>	<b>1,859,765</b>	<b>0</b>	<b>1,859,765</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	1,646,719	(797,499) <sup>3</sup>	849,220
Supportive Housing Programs Subsidy	0	0	0	797,499 <sup>4</sup>	797,499
Tenant Rent Revenue	0	0	237,675		237,675
Bad Debt	0	0	(3,014)		(3,014)
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,881,380</b>	<b>0</b>	<b>1,881,380</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,917,674)</b>	<b>(1,917,674)</b>	<b>21,615</b>	<b>0</b>	<b>21,615</b>

--Operating Details--

File/Project Ref	91109/4455	Elig Oper Costs	100%	Program Type	569 Provincial Homelessness Initiative (Phase II)
Operating BU	12489	Elig Mort Costs	91.51%	Mort. Payment	\$59,038.81/Monthly
CMHC Ref	Unassigned	Operational Since	Dec 15, 2010	Mort. Renewal	Jul 1, 2011
Management Type	NP	Unit-Months	288	Client Counts	SPN:24

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Ali Ayala-Davidson  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	141,311	136,038	0	136,038
Maintenance excl non-recurring maintenance	100,290	158,669	0	158,669
Controllable Costs	1,059,971	1,071,872	0	1,071,872
C/Costs excl audit	1,054,249	1,066,150	0	1,066,150

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Maintenance Labour and Benefits		15A See Comments Above NOTE: Overage due to contracted maintenance expenses; for FY2020 - code contracted maintenance to Service Contracts. Only maintenance staff salaries & benefits to be coded to this expense line.
2	General Maintenance		15B See Comments Below Overage: Repairs Unit 101/201/208 \$5,000 (July, 2018); Unit 104 cleanup costs (March, 2019) \$18,317
3	Subsidy	(797,499)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Program Subsidy
4	Supportive Housing Programs Subsidy	797,499	12 Provincial Subsidy Adjustment Reallocated from Subsidy

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	91109/4455	Elig Oper Costs	100%	Program Type	569 Provincial Homelessness Initiative (Phase II)
Operating BU	12489	Elig Mort Costs	91.51%	Mort. Payment	\$59,038.81/Monthly
CMHC Ref	Unassigned	Operational Since	Dec 15, 2010	Mort. Renewal	Jul 1, 2011
Management Type	NP	Unit-Months	288	Client Counts	SPN:24

**91109(4455)-04**  
**Atira Women's Resource Society**  
**Maxxine Wright Place Second Stage (Phase 2)**  
**Replacement Reserve Report**  
**For the period April 2018 to March 2019**

	<u>Housing Authority</u>	<u>Housing Provider</u>	<u>Difference</u>
Opening Balance	39,185	39,235	(50)
Provision Amount	10,000	10,000	0
Interest Earned	688	688	0
Total Expenses	0	0	0
Adjustment	50	0	50
Ending Balance	<u>49,923</u>	<u>49,923</u>	<u>0</u>

**Expenses and Adjustments Notes**

Expenses Accepted as Submitted N

**Schedule Of Purchases Requested** N

**Under Funded** N

Amount in Account 49,923

**Funding Level** 2.41

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget	Prorated Budget (10 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Hospitality	0	0	237		237
Meals	0	0	5,106		5,106
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>0</b>	<b>0</b>	<b>5,343</b>	<b>0</b>	<b>5,343</b>
Maintenance Labour and Benefits	0	0	3,764		3,764
Support Labour and Benefits	0	0	125,170		125,170
General Maintenance	0	0	940		940
Travel - Operating	0	0	109		109
General Administration	0	0	208		208
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>0</b>	<b>0</b>	<b>130,191</b>	<b>0</b>	<b>130,191</b>
<b>TOTAL EXPENSE</b>	<b>0</b>	<b>0</b>	<b>135,534</b>	<b>0</b>	<b>135,534</b>
<b>REVENUE</b>	0	0	0		0
Supportive Housing Programs Subsidy	0	0	204,259		204,259
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>204,259</b>	<b>0</b>	<b>204,259</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>68,725</b>	<b>0</b>	<b>68,725</b>

--Operating Details--

File/Project Ref	91109/8411	Elig Oper Costs	0%	Program Type	560 Emergency Shelters
Operating BU	16174	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jun 25, 2018	Mort. Renewal	
Management Type	NP	Unit-Months	150	Client Counts	SPN:15

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	0	208	0	208
Maintenance excl non-recurring maintenance	0	4,704	0	4,704
Controllable Costs	0	130,191	0	130,191
C/Costs excl audit	0	130,191	0	130,191

**Adjustment Notes/Comments**

# Line Item Adjustment Reason

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	91109/8411	Elig Oper Costs	0%	Program Type	560 Emergency Shelters
Operating BU	16174	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jun 25, 2018	Mort. Renewal	
Management Type	NP	Unit-Months	150	Client Counts	SPN:15

**91109(8411)-04**  
**Atira Women's Resource Society**  
**Temp Shelter - Maxxine Wright Place**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period June 2018 to March 2019**

Accumulated Surplus at the beginning of the period June 25, 2018	0
Current Year's Operating Surplus	68,725
Housing Authority Adjustments to Surplus	0
Overpayment due to Housing Authority	(68,725)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	0
Accumulated Surplus per unit (15 units)	0

Comments:      Current Operating (FY2019) Surplus: \$68,725 (Collected back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	8,645	(6,038) <sup>1</sup>	2,607
Building Rent	72,000	72,000	72,000		72,000
Replacement Reserve Provision	6,000	6,000	6,000		6,000
Cablevision	1,200	1,200	756		756
Electricity	23,000	23,000	21,029		21,029
Heating Fuel	3,500	3,500	3,834		3,834
Water & Sewer	6,021	6,021	3,918		3,918
Hospitality	4,634	4,634	1,997		1,997
Meals	64,919	64,919	57,996		57,996
Laundry	13,497	13,497	14,219		14,219
Insurance Premiums	5,014	5,014	4,916		4,916
Waste Removal	15,000	15,000	25,581		25,581
Property Taxes	19,300	19,300	20,513		20,513
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>234,085</b>	<b>234,085</b>	<b>241,404</b>	<b>(6,038)</b>	<b>235,366</b>
Maintenance Labour and Benefits	68,806	68,806	40,756		40,756
Support Labour and Benefits	680,897	680,897	597,298		597,298
General Maintenance	45,000	45,000	51,995		51,995
Interior Building Maintenance	6,000	6,000	282		282
Pest Control	7,500	7,500	13,398		13,398
Service Contracts	11,000	11,000	13,323		13,323
Furniture and Equipment	5,000	5,000	7,764	(7,764) <sup>2</sup>	0
Janitorial/Cleaning Supplies	14,500	14,500	21,499		21,499
Education - Operating	3,746	3,746	1,263		1,263
Travel - Operating	327	327	102		102
Other Operating	7,812	7,812	7,638		7,638
Administration Charge	184,359	184,359	184,359		184,359
Telephone	4,500	4,500	4,292		4,292
Audit	4,163	4,163	4,162		4,162
General Administration	3,500	3,500	3,597		3,597
Memberships & Dues	250	250	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>1,047,360</b>	<b>1,047,360</b>	<b>951,728</b>	<b>(7,764)</b>	<b>943,964</b>
<b>TOTAL EXPENSE</b>	<b>1,281,445</b>	<b>1,281,445</b>	<b>1,193,132</b>	<b>(13,802)</b>	<b>1,179,330</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	1,013,095	(687,516) <sup>3</sup>	325,579
Supportive Housing Programs Subsidy	0	0	0	687,516 <sup>4</sup>	687,516
Rent Subsidy - EE Payments	0	0	8,645	(6,038) <sup>5</sup>	2,607
Tenant Rent Revenue	0	0	236,475		236,475
Bad Debt	0	0	(4,745)		(4,745)
Commercial Rent	0	0	20,400		20,400
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,273,870</b>	<b>(6,038)</b>	<b>1,267,832</b>

--Operating Details--

File/Project Ref	92362/5652	Elig Oper Costs	100%	Program Type	569 Provincial Homelessness Initiative (Phase II)
Operating BU	5652	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jan 01, 2007	Mort. Renewal	
Management Type	NP	Unit-Months	684	Client Counts	SPN:57

**Financial Review Summary  
 Fiscal Year 2019**

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,281,445)</b>	<b>(1,281,445)</b>	<b>80,738</b>	<b>7,764</b>	<b>88,502</b>

--Operating Details--

File/Project Ref	92362/5652	Elig Oper Costs	100%	Program Type	569 Provincial Homelessness Initiative (Phase II)
Operating BU	5652	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jan 01, 2007	Mort. Renewal	
Management Type	NP	Unit-Months	684	Client Counts	SPN:57

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	201,522	204,174	(7,764)	196,410
Maintenance excl non-recurring maintenance	152,806	141,253	0	141,253
Controllable Costs	1,047,360	951,728	(7,764)	943,964
C/ Costs excl audit	1,043,197	947,566	(7,764)	939,802

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(6,038)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment. Inv #18083 for \$2,606.71 (Security Camera)
2	Furniture and Equipment	(7,764)	15A See Comments Above Reallocate to Replacement Reserve as per SHA.
3	Subsidy	(687,516)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Programs Subsidy
4	Supportive Housing Programs Subsidy	687,516	12 Provincial Subsidy Adjustment Reallocated from Subsidy
5	Rent Subsidy - EE Payments	(6,038)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment. Inv #18083 for \$2,606.71 (Security Camera)

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92362/5652	Elig Oper Costs	100%	Program Type	569 Provincial Homelessness Initiative (Phase II)
Operating BU	5652	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jan 01, 2007	Mort. Renewal	
Management Type	NP	Unit-Months	684	Client Counts	SPN:57

**92362(5652)-04**  
**Atira Women's Resource Society**  
**Sereena's House for Women**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	0
Current Year's Operating Surplus	80,738
Housing Authority Adjustments to Surplus	7,764
Overpayment due to Housing Authority	(88,502)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	0
Accumulated Surplus per unit (57 units)	0

Comments: Current Operating (FY2019) Surplus: \$88,502 (Collected back by BCH) as per Excom

**92362(5652)-04**  
**Atira Women's Resource Society**  
**Sereena's House for Women**  
**Replacement Reserve Report**  
**For the period April 2018 to March 2019**

	<u>Housing Authority</u>	<u>Housing Provider</u>	<u>Difference</u>
Opening Balance	19,556	19,556	0
Provision Amount	6,000	6,000	0
Interest Earned	396	396	0
Total Expenses	0	0	0
Adjustment	(7,764)	0	(7,764)
Ending Balance	18,188	25,952	(7,764)

<b>Expenses and Adjustments Notes</b>	Reclassified \$7,764 (reported under Furniture & Equipment) to RR as per SHA
Expenses Accepted as Submitted	Y
<b>Schedule Of Purchases Requested</b>	N
<b>Under Funded</b>	N
Amount in Account	25,952
<b>Funding Level</b>	0.37

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Electricity	1,360	1,360	0		0
Water & Sewer	1,038	1,038	0		0
Hospitality	6,250	6,250	4,513		4,513
Meals	10,080	10,080	10,155		10,155
Laundry	11,339	11,339	15,648		15,648
Insurance Premiums	1,086	1,086	0		0
Waste Removal	2,163	2,163	0		0
Misc Operating - Non Manageable	7,000	7,000	0		0
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>40,316</b>	<b>40,316</b>	<b>30,316</b>	<b>0</b>	<b>30,316</b>
Support Labour and Benefits	160,150	160,150	136,826		136,826
General Maintenance	0	0	6,833		6,833
Pest Control	1,298	1,298	31		31
Furniture and Equipment	2,500	2,500	1,588		1,588
Janitorial/Cleaning Supplies	1,980	1,980	3,306		3,306
Education - Operating	1,000	1,000	280		280
Other Operating	3,877	3,877	16,627		16,627
Administration Charge	51,750	51,750	51,752		51,752
Telephone	1,776	1,776	3,085		3,085
Audit	300	300	0		0
General Administration	600	600	0		0
Legal	0	0	3,931		3,931
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>225,231</b>	<b>225,231</b>	<b>224,259</b>	<b>0</b>	<b>224,259</b>
<b>TOTAL EXPENSE</b>	<b>265,547</b>	<b>265,547</b>	<b>254,575</b>	<b>0</b>	<b>254,575</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	335,889	(335,889) <sup>1</sup>	0
Supportive Housing Programs Subsidy	0	0	0	270,107 <sup>2</sup>	270,107
Other Revenue	0	0	3,755		3,755
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>339,644</b>	<b>(65,782)</b>	<b>273,862</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(265,547)</b>	<b>(265,547)</b>	<b>85,069</b>	<b>(65,782)</b>	<b>19,287</b>

--Operating Details--

File/Project Ref	92362/8165	Elig Oper Costs	100%	Program Type	560 Emergency Shelters
Operating BU	15426	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Dec 01, 2017	Mort. Renewal	
Management Type	NP	Unit-Months	192	Client Counts	SPN:16

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	56,926	60,356	0	60,356
Maintenance excl non-recurring maintenance	3,278	10,170	0	10,170
Controllable Costs	225,231	224,259	0	224,259
C/ Costs excl audit	224,931	224,259	0	224,259

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Subsidy	(335,889)	15A See Comments Above Reallocate to Supportive Housing Program Subsidy
2	Supportive Housing Programs Subsidy	270,107	12 Provincial Subsidy Adjustment Reallocated from Subsidy; for BCH review we have adjusted the subsidy to the actual amount paid for the period.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92362/8165	Elig Oper Costs	100%	Program Type	560 Emergency Shelters
Operating BU	15426	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Dec 01, 2017	Mort. Renewal	
Management Type	NP	Unit-Months	192	Client Counts	SPN:16

**92362(8165)-04**  
**Atira Women's Resource Society**  
**Temp Shelter - SistersShelter**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	<u>65,780</u>
Current Year's Operating Surplus	85,069
Housing Authority Adjustments to Surplus	(65,782)
Overpayment due to Housing Authority	(19,287)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	<u>0</u>
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u>65,780</u>
Accumulated Surplus per unit (16 units)	4,111

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	39,073	(38,323) <sup>1</sup>	750
Non-Recurring Maintenance	32,074	32,074	0		0
Cablevision	20,000	20,000	17,604		17,604
Electricity	81,000	81,000	74,862		74,862
Heating Fuel	12,000	12,000	11,342		11,342
Water & Sewer	19,943	19,943	27,583		27,583
Hospitality	2,349	2,349	3,285		3,285
Meals	142,542	142,542	134,807		134,807
Laundry	7,120	7,120	6,699		6,699
Insurance Premiums	4,326	4,326	3,974		3,974
Waste Removal	11,500	11,500	13,186		13,186
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>332,854</b>	<b>332,854</b>	<b>332,415</b>	<b>(38,323)</b>	<b>294,092</b>
Maintenance Labour and Benefits	180,701	180,701	147,916		147,916
Support Labour and Benefits	513,429	513,429	434,200		434,200
General Maintenance	61,893	61,893	120,678		120,678
Interior Building Maintenance	7,950	7,950	12,818		12,818
Pest Control	25,877	25,877	23,016		23,016
Furniture and Equipment	10,311	10,311	15,655		15,655
Janitorial/Cleaning Supplies	25,070	25,070	26,342		26,342
Education - Operating	3,986	3,986	0		0
Other Operating	5,426	5,426	4,085		4,085
Administration Charge	146,744	146,744	146,744		146,744
Telephone	5,500	5,500	4,267		4,267
Audit	1,942	1,942	1,900		1,900
General Administration	6,300	6,300	3,415		3,415
Legal	0	0	432		432
Other Administration	0	0	1,237		1,237
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>995,129</b>	<b>995,129</b>	<b>942,705</b>	<b>0</b>	<b>942,705</b>
<b>TOTAL EXPENSE</b>	<b>1,327,983</b>	<b>1,327,983</b>	<b>1,275,120</b>	<b>(38,323)</b>	<b>1,236,797</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	666,143	(148,488) <sup>2</sup>	517,655
Supportive Housing Programs Subsidy	0	0	0	148,488 <sup>3</sup>	148,488
Rent Subsidy - EE Payments	0	0	39,073	(38,323) <sup>4</sup>	750
Tenant Rent Revenue	0	0	657,465		657,465
Bad Debt	0	0	(2,788)		(2,788)
Interest Earned	0	0	588		588
Other Revenue	0	0	2,648		2,648
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,363,129</b>	<b>(38,323)</b>	<b>1,324,806</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,327,983)</b>	<b>(1,327,983)</b>	<b>88,009</b>	<b>0</b>	<b>88,009</b>

--Operating Details--

File/Project Ref	92449/5750	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11357	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Apr 01, 2013	Mort. Renewal	
Management Type	BCH	Unit-Months	1800	Client Counts	SPN:150

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	170,797	173,650	0	173,650
Maintenance excl non-recurring maintenance	301,491	330,770	0	330,770
Controllable Costs	995,129	942,705	0	942,705
C/Costs excl audit	993,187	940,805	0	940,805

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(38,323)	10 Extraordinary Expense Adjustment We have adjusted special payments and matching expenses to our records. SRO#2018-1220 SRO Tenant Appreciation \$750
2	Subsidy	(148,488)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Programs Subsidy
3	Supportive Housing Programs Subsidy	148,488	12 Provincial Subsidy Adjustment Reallocated from Subsidy
4	Rent Subsidy - EE Payments	(38,323)	10 Extraordinary Expense Adjustment We have adjusted special payments and matching expenses to our records. SRO#2018-1220 SRO Tenant Appreciation \$750

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92449/5750	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11357	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Apr 01, 2013	Mort. Renewal	
Management Type	BCH	Unit-Months	1800	Client Counts	SPN:150

**92449(5750)-04**  
**Atira Women's Resource Society**  
**Hotel Canada - Redevelopment**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	0
Current Year's Operating Surplus	88,009
Housing Authority Adjustments to Surplus	0
Overpayment due to Housing Authority	(88,009)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	0
Accumulated Surplus per unit (150 units)	0

Comments:      Current Operating (FY2019) Surplus: \$88,009 (Collected back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Cablevision	8,856	8,856	8,036		8,036
Electricity	15,000	15,000	11,672		11,672
Heating Fuel	10,000	10,000	7,450		7,450
Water & Sewer	2,409	2,409	3,468		3,468
Hospitality	2,300	2,300	496		496
Meals	124,830	124,830	68,273		68,273
Laundry	3,600	3,600	2,017		2,017
Insurance Premiums	2,229	2,229	2,185		2,185
Waste Removal	8,032	8,032	8,030		8,030
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>177,256</b>	<b>177,256</b>	<b>111,627</b>	<b>0</b>	<b>111,627</b>
Maintenance Labour and Benefits	68,806	68,806	34,518		34,518
Support Labour and Benefits	704,837	704,837	639,679		639,679
General Maintenance	14,000	14,000	6,132		6,132
Interior Building Maintenance	2,500	2,500	0		0
Pest Control	5,000	5,000	2,810		2,810
Service Contracts	2,000	2,000	1,929		1,929
Furniture and Equipment	2,000	2,000	54		54
Janitorial/Cleaning Supplies	10,000	10,000	10,446		10,446
Education - Operating	4,170	4,170	2,298		2,298
Other Operating	29,198	29,198	7,525		7,525
Administration Charge	122,906	122,906	122,906		122,906
Telephone	3,500	3,500	6,413		6,413
Audit	7,077	7,077	7,075		7,075
General Administration	3,600	3,600	2,224		2,224
Memberships & Dues	500	500	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>980,094</b>	<b>980,094</b>	<b>844,009</b>	<b>0</b>	<b>844,009</b>
<b>TOTAL EXPENSE</b>	<b>1,157,350</b>	<b>1,157,350</b>	<b>955,636</b>	<b>0</b>	<b>955,636</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	866,370	(667,392) <sup>1</sup>	198,978
Sponsoring Ministry Contrib.	0	0	169,830		169,830
Supportive Housing Programs Subsidy	0	0	0	667,392 <sup>2</sup>	667,392
Tenant Rent Revenue	0	0	82,935		82,935
Bad Debt	0	0	(30)		(30)
Interest Earned	0	0	0		0
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,119,105</b>	<b>0</b>	<b>1,119,105</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,157,350)</b>	<b>(1,157,350)</b>	<b>163,469</b>	<b>0</b>	<b>163,469</b>

--Operating Details--

File/Project Ref	92450/5751	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11358	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Dec 01, 2008	Mort. Renewal	
Management Type	NP	Unit-Months	456	Client Counts	SPN:38

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	139,083	138,672	0	138,672
Maintenance excl non-recurring maintenance	102,306	55,835	0	55,835
Controllable Costs	980,094	844,009	0	844,009
C/Costs excl audit	973,017	836,934	0	836,934

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Subsidy	(667,392)	15 See Comments Below Reallocated to Supportive Housing Programs Subsidy
2	Supportive Housing Programs Subsidy	667,392	15 See Comments Below Reallocated from Subsidy

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92450/5751	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11358	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Dec 01, 2008	Mort. Renewal	
Management Type	NP	Unit-Months	456	Client Counts	SPN:38

**92450(5751)-04**  
**Atira Women's Resource Society**  
**The Rice Block Redevelopment**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	0
Current Year's Operating Surplus	163,469
Housing Authority Adjustments to Surplus	0
Overpayment due to Housing Authority	(163,469)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	0
Accumulated Surplus per unit (38 units)	0

Comments:      Current Operating (FY2019) Surplus: \$163,469 (Collected back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	95,541	(95,136) <sup>1</sup>	405
Non-Recurring Maintenance	11,077	11,077	11,077		11,077
Cablevision	12,000	12,000	11,398		11,398
Electricity	41,000	41,000	38,101		38,101
Heating Fuel	5,500	5,500	4,252		4,252
Water & Sewer	15,000	15,000	13,112		13,112
Hospitality	1,334	1,334	3,324		3,324
Meals	0	0	24		24
Laundry	4,152	4,152	3,995		3,995
Insurance Premiums	2,981	2,981	2,721		2,721
Waste Removal	9,000	9,000	9,229		9,229
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>102,044</b>	<b>102,044</b>	<b>192,774</b>	<b>(95,136)</b>	<b>97,638</b>
Maintenance Labour and Benefits	129,462	129,462	87,049		87,049
Support Labour and Benefits	391,175	391,175	377,352		377,352
General Maintenance	50,000	50,000	111,050		111,050
Interior Building Maintenance	7,500	7,500	16,889		16,889
Pest Control	17,745	17,745	20,204		20,204
Service Contracts	10,762	10,762	19,869		19,869
Furniture and Equipment	7,500	7,500	12,403		12,403
Janitorial/Cleaning Supplies	18,579	18,579	24,239		24,239
Education - Operating	3,106	3,106	0		0
Other Operating	8,483	8,483	4,360		4,360
Administration Charge	80,220	80,220	80,220		80,220
Telephone	3,960	3,960	4,265		4,265
Audit	1,942	1,942	1,900		1,900
General Administration	3,500	3,500	3,723		3,723
Legal	0	0	869		869
Other Administration	0	0	1,237		1,237
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>733,934</b>	<b>733,934</b>	<b>765,629</b>	<b>0</b>	<b>765,629</b>
<b>TOTAL EXPENSE</b>	<b>835,978</b>	<b>835,978</b>	<b>958,403</b>	<b>(95,136)</b>	<b>863,267</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	478,461		478,461
Rent Subsidy - EE Payments	0	0	95,541	(95,136) <sup>2</sup>	405
Tenant Rent Revenue	0	0	346,723		346,723
Bad Debt	0	0	(11,682)		(11,682)
Interest Earned	0	0	562		562
Other Revenue	0	0	1,305		1,305
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>910,910</b>	<b>(95,136)</b>	<b>815,774</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(835,978)</b>	<b>(835,978)</b>	<b>(47,493)</b>	<b>0</b>	<b>(47,493)</b>

--Operating Details--

File/Project Ref	92452/5753	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11360	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jul 01, 2009	Mort. Renewal	
Management Type	BCH	Unit-Months	984	Client Counts	SPN:82

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	97,122	104,617	0	104,617
Maintenance excl non-recurring maintenance	234,048	279,300	0	279,300
Controllable Costs	733,934	765,629	0	765,629
C/Costs excl audit	731,992	763,729	0	763,729

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(95,136)	10 Extraordinary Expense Adjustment Special payments and matching expenses were adjusted to BCH records. \$405 for EE SRO Tenant Appreciation (Dec 2018)
2	Rent Subsidy - EE Payments	(95,136)	10 Extraordinary Expense Adjustment Special payments and matching expenses were adjusted to BCH records. \$405 for EE SRO Tenant Appreciation (Dec 2018)

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92452/5753	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11360	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jul 01, 2009	Mort. Renewal	
Management Type	BCH	Unit-Months	984	Client Counts	SPN:82

**92452(5753)-04**  
**Atira Women's Resource Society**  
**St. Helen's Hotel Redevelopment**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	0
Current Year's Operating Deficit	(47,493)
Housing Authority Adjustments to Deficit	0
Underpayment due to Society	47,493
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	0
Accumulated Surplus per unit (82 units)	0

Comments:      Current Operating (FY2019) Deficit: \$47,493 (Paid back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	4,806	250 <sup>1</sup>	5,056
Non-Recurring Maintenance	5,538	5,538	0		0
Cablevision	7,200	7,200	6,430		6,430
Electricity	54,166	54,166	59,016		59,016
Water & Sewer	22,000	22,000	18,989		18,989
Hospitality	1,010	1,010	4,433		4,433
Meals	0	0	24		24
Laundry	1,140	1,140	1,185		1,185
Insurance Premiums	2,798	2,798	2,551		2,551
Waste Removal	6,000	6,000	6,910		6,910
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>99,852</b>	<b>99,852</b>	<b>104,344</b>	<b>250</b>	<b>104,594</b>
Maintenance Labour and Benefits	73,270	73,270	60,094		60,094
Support Labour and Benefits	390,931	390,931	359,844		359,844
General Maintenance	42,000	42,000	54,074		54,074
Interior Building Maintenance	3,000	3,000	5,551		5,551
Pest Control	6,700	6,700	8,106		8,106
Service Contracts	11,000	11,000	11,952		11,952
Furniture and Equipment	7,000	7,000	4,192		4,192
Janitorial/Cleaning Supplies	15,000	15,000	11,645		11,645
Education - Operating	2,725	2,725	0		0
Other Operating	4,323	4,323	5,144		5,144
Administration Charge	49,893	49,893	49,893		49,893
Telephone	5,000	5,000	4,215		4,215
Audit	1,942	1,942	1,900		1,900
General Administration	2,400	2,400	3,555		3,555
Legal	0	0	12		12
Other Administration	0	0	1,237		1,237
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>615,184</b>	<b>615,184</b>	<b>581,414</b>	<b>0</b>	<b>581,414</b>
<b>TOTAL EXPENSE</b>	<b>715,036</b>	<b>715,036</b>	<b>685,758</b>	<b>250</b>	<b>686,008</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	471,183	(672) <sup>2</sup>	470,511
Supportive Housing Programs Subsidy	0	0	0	672 <sup>3</sup>	672
Rent Subsidy - EE Payments	0	0	4,806	250 <sup>4</sup>	5,056
Tenant Rent Revenue	0	0	245,921		245,921
Bad Debt	0	0	(7,173)		(7,173)
Interest Earned	0	0	538		538
Other Revenue	0	0	248		248
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>715,523</b>	<b>250</b>	<b>715,773</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(715,036)</b>	<b>(715,036)</b>	<b>29,765</b>	<b>0</b>	<b>29,765</b>

--Operating Details--

File/Project Ref	92453/5754	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11361	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jul 01, 2009	Mort. Renewal	
Management Type	BCH	Unit-Months	612	Client Counts	SPN:51

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	66,235	65,004	0	65,004
Maintenance excl non-recurring maintenance	150,970	151,422	0	151,422
Controllable Costs	615,184	581,414	0	581,414
C/Costs excl audit	613,242	579,514	0	579,514

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	250	10 Extraordinary Expense Adjustment Special payments and matching expenses were adjusted to our records.
2	Subsidy	(672)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Programs Subsidy
3	Supportive Housing Programs Subsidy	672	12 Provincial Subsidy Adjustment Reallocated from Subsidy
4	Rent Subsidy - EE Payments	250	10 Extraordinary Expense Adjustment Special payments and matching expenses were adjusted to our records. \$4,408 Elevator Repair Inv #PH-20190104 / \$250 Tenant Appreciation Inv#SRO-201812120 / \$ 399 Fans Inv #SRO-20180815

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92453/5754	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11361	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jul 01, 2009	Mort. Renewal	
Management Type	BCH	Unit-Months	612	Client Counts	SPN:51

**92453(5754)-04**  
**Atira Women's Resource Society**  
**Hutchinson Block Redevelopment**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	<u>0</u>
Current Year's Operating Surplus	29,765
Housing Authority Adjustments to Surplus	0
Overpayment due to Housing Authority	(29,765)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	<u>0</u>
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u><u>0</u></u>
Accumulated Surplus per unit (51 units)	0

Comments:      Current Operating (FY2019) Surplus: \$29,765 (Collected back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	59,470	(58,956) <sup>1</sup>	514
Non-Recurring Maintenance	7,273	7,273	0		0
Cablevision	3,250	3,250	5,410		5,410
Electricity	11,500	11,500	25,194		25,194
Heating Fuel	5,250	5,250	4,959		4,959
Water & Sewer	5,902	5,902	12,010		12,010
Hospitality	1,435	1,435	3,707		3,707
Meals	20,764	20,764	38,185		38,185
Laundry	900	900	1,709		1,709
Insurance Premiums	1,293	1,293	2,353		2,353
Waste Removal	4,779	4,779	11,396		11,396
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>62,346</b>	<b>62,346</b>	<b>164,393</b>	<b>(58,956)</b>	<b>105,437</b>
Maintenance Labour and Benefits	39,466	39,466	61,928	0 <sup>2</sup>	61,928
Support Labour and Benefits	195,466	195,466	331,211	0 <sup>3</sup>	331,211
General Maintenance	20,000	20,000	73,241		73,241
Interior Building Maintenance	2,500	2,500	3,295		3,295
Pest Control	2,101	2,101	7,632		7,632
Service Contracts	622	622	1,429		1,429
Furniture and Equipment	3,500	3,500	2,451		2,451
Janitorial/Cleaning Supplies	6,450	6,450	13,812		13,812
Education - Operating	1,363	1,363	0		0
Other Operating	1,464	1,464	3,884		3,884
Administration Charge	21,034	21,034	42,067		42,067
Telephone	1,925	1,925	4,145		4,145
Audit	971	971	1,900		1,900
General Administration	1,500	1,500	4,197		4,197
Legal	0	0	12		12
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>298,362</b>	<b>298,362</b>	<b>551,204</b>	<b>0</b>	<b>551,204</b>
<b>TOTAL EXPENSE</b>	<b>360,708</b>	<b>360,708</b>	<b>715,597</b>	<b>(58,956)</b>	<b>656,641</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	531,961	(43,332) <sup>4</sup>	488,629
Supportive Housing Programs Subsidy	0	0	0	43,332 <sup>5</sup>	43,332
Rent Subsidy - EE Payments	0	0	59,470	(58,956) <sup>6</sup>	514
Tenant Rent Revenue	0	0	189,900		189,900
Bad Debt	0	0	(3,488)		(3,488)
Interest Earned	0	0	539		539
Other Revenue	0	0	945		945
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>779,327</b>	<b>(58,956)</b>	<b>720,371</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(360,708)</b>	<b>(360,708)</b>	<b>63,730</b>	<b>0</b>	<b>63,730</b>

--Operating Details--

File/Project Ref	92635/5999	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11364	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	May 12, 2009	Mort. Renewal	
Management Type	BCH	Unit-Months	516	Client Counts	SPN:43

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	28,930	54,772	0	54,772
Maintenance excl non-recurring maintenance	71,139	161,337	0	161,337
Controllable Costs	298,362	551,204	0	551,204
C/ Costs excl audit	297,391	549,304	0	549,304

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(58,956)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$299 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$215)
2	Maintenance Labour and Benefits		15A See Comments Above Under budget due to vacant approved position (not filled for 18/19): Budget \$78,932 / Actuals \$61,928
3	Support Labour and Benefits		15B See Comments Below Under budget due to vacant approved position (not filled for 18/19): Budget \$390,932 / Actuals \$331,211
4	Subsidy	(43,332)	12 Provincial Subsidy Adjustment Reallocate to Supportive Housing Programs Subsidy
5	Supportive Housing Programs Subsidy	43,332	12 Provincial Subsidy Adjustment Reallocated from Subsidy
6	Rent Subsidy - EE Payments	(58,956)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$299 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$215)

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92635/5999	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11364	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	May 12, 2009	Mort. Renewal	
Management Type	BCH	Unit-Months	516	Client Counts	SPN:43

**92635(5999)-04**  
**Atira Women's Resource Society**  
**The Carl Rooms Redevelopment**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	<u>0</u>
Current Year's Operating Surplus	63,730
Housing Authority Adjustments to Surplus	0
Overpayment due to Housing Authority	(63,730)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	<u>0</u>
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u>0</u>
Accumulated Surplus per unit (43 units)	0

Comments:      Current Operating (FY2019) Surplus: \$63,730 (Collected back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	1,266	(847) <sup>1</sup>	419
Cablevision	4,000	4,000	3,136		3,136
Electricity	15,500	15,500	8,825		8,825
Water & Sewer	8,000	8,000	8,593		8,593
Hospitality	200	200	648		648
Meals	0	0	33		33
Laundry	3,300	3,300	3,147		3,147
Insurance Premiums	2,204	2,204	1,997		1,997
Waste Removal	3,930	3,930	4,306		4,306
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>37,134</b>	<b>37,134</b>	<b>31,951</b>	<b>(847)</b>	<b>31,104</b>
Maintenance Labour and Benefits	70,911	70,911	70,258		70,258
Support Labour and Benefits	221,305	221,305	242,858		242,858
General Maintenance	14,000	14,000	31,098		31,098
Interior Building Maintenance	1,000	1,000	548		548
Pest Control	4,000	4,000	6,153		6,153
Service Contracts	1,080	1,080	663		663
Furniture and Equipment	3,800	3,800	1,796		1,796
Janitorial/Cleaning Supplies	7,000	7,000	7,303		7,303
Education - Operating	1,837	1,837	0		0
Other Operating	5,774	5,774	3,979		3,979
Administration Charge	24,457	24,457	24,457		24,457
Telephone	5,000	5,000	4,422		4,422
Audit	1,942	1,942	1,900		1,900
General Administration	1,300	1,300	2,493		2,493
Legal	0	0	12		12
Other Administration	0	0	1,237		1,237
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>363,406</b>	<b>363,406</b>	<b>399,177</b>	<b>0</b>	<b>399,177</b>
<b>TOTAL EXPENSE</b>	<b>400,540</b>	<b>400,540</b>	<b>431,128</b>	<b>(847)</b>	<b>430,281</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	289,992		289,992
Rent Subsidy - EE Payments	0	0	1,266	(847) <sup>2</sup>	419
Tenant Rent Revenue	0	0	108,805		108,805
Bad Debt	0	0	(623)		(623)
Interest Earned	0	0	531		531
Other Revenue	0	0	503		503
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>400,474</b>	<b>(847)</b>	<b>399,627</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(400,540)</b>	<b>(400,540)</b>	<b>(30,654)</b>	<b>0</b>	<b>(30,654)</b>

--Operating Details--

File/Project Ref	92636/6000	Elig Oper Costs	0%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11365	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jul 01, 2009	Mort. Renewal	
Management Type	BCH	Unit-Months	300	Client Counts	SPN:25

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	36,499	36,317	0	36,317
Maintenance excl non-recurring maintenance	97,991	116,023	0	116,023
Controllable Costs	363,406	399,177	0	399,177
C/Costs excl audit	361,464	397,277	0	397,277

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(847)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$299 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$120
2	Rent Subsidy - EE Payments	(847)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$299 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$120

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92636/6000	Elig Oper Costs	0%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11365	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jul 01, 2009	Mort. Renewal	
Management Type	BCH	Unit-Months	300	Client Counts	SPN:25

**92636(6000)-04**  
**Atira Women's Resource Society**  
**Savoy Hotel Redevelopment**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	0
Current Year's Operating Deficit	(30,654)
Housing Authority Adjustments to Deficit	0
Underpayment due to Society	30,654
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	0
Accumulated Surplus per unit (25 units)	0

Comments:      Current Operating (FY2019) Deficit: \$30,654 (Paid back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	7,670	(1,484) <sup>1</sup>	6,186
Building Rent	238,800	238,800	233,901		233,901
Non-Recurring Maintenance	12,074	12,074	12,074		12,074
Cablevision	11,400	11,400	8,939		8,939
Electricity	21,153	21,153	25,176		25,176
Heating Fuel	14,582	14,582	15,340		15,340
Hospitality	1,966	1,966	2,327		2,327
Meals	69,347	69,347	64,146		64,146
Laundry	3,500	3,500	1,899		1,899
Insurance Premiums	4,062	4,062	3,728		3,728
Waste Removal	9,000	9,000	9,704		9,704
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>385,884</b>	<b>385,884</b>	<b>384,904</b>	<b>(1,484)</b>	<b>383,420</b>
Maintenance Labour and Benefits	86,951	86,951	84,066		84,066
Support Labour and Benefits	429,014	429,014	418,110		418,110
General Maintenance	42,000	42,000	76,031		76,031
Interior Building Maintenance	7,000	7,000	16,379		16,379
Pest Control	13,090	13,090	11,613		11,613
Service Contracts	1,920	1,920	1,210		1,210
Furniture and Equipment	10,000	10,000	11,394		11,394
Janitorial/Cleaning Supplies	15,000	15,000	15,068		15,068
Education - Operating	3,658	3,658	0		0
Other Operating	3,283	3,283	6,016		6,016
Administration Charge	69,459	69,459	69,459		69,459
Telephone	4,440	4,440	4,165		4,165
Audit	1,942	1,942	1,900		1,900
General Administration	3,400	3,400	1,994		1,994
Legal	0	0	7,809		7,809
Other Administration	0	0	1,237		1,237
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>691,157</b>	<b>691,157</b>	<b>726,451</b>	<b>0</b>	<b>726,451</b>
<b>TOTAL EXPENSE</b>	<b>1,077,041</b>	<b>1,077,041</b>	<b>1,111,355</b>	<b>(1,484)</b>	<b>1,109,871</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	785,670	(122,424) <sup>2</sup>	663,246
Supportive Housing Programs Subsidy	0	0	0	122,424 <sup>3</sup>	122,424
Rent Subsidy - EE Payments	0	0	7,670	(1,484) <sup>4</sup>	6,186
Tenant Rent Revenue	0	0	300,868		300,868
Bad Debt	0	0	(2,288)		(2,288)
Interest Earned	0	0	553		553
Other Revenue	0	0	(60)		(60)
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,092,413</b>	<b>(1,484)</b>	<b>1,090,929</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,077,041)</b>	<b>(1,077,041)</b>	<b>(18,942)</b>	<b>0</b>	<b>(18,942)</b>

--Operating Details--

File/Project Ref	92649/6013	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	12005	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Feb 01, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	840	Client Counts	SPN:70

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	89,241	97,958	0	97,958
Maintenance excl non-recurring maintenance	165,961	204,367	0	204,367
Controllable Costs	691,157	726,451	0	726,451
C/Costs excl audit	689,215	724,551	0	724,551

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(1,484)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; 1. Inv #LH-20180919 (Door Hinges) \$5,442.95 / 2. Inv #SRO-20180815 (Fans for SROs) \$399 / 3. Inv #SRO-20181220 (SRO Tenant Appreciation) \$345
2	Subsidy	(122,424)	12 Provincial Subsidy Adjustment Reallocating to Supportive Housing Programs subsidy
3	Supportive Housing Programs Subsidy	122,424	12 Provincial Subsidy Adjustment Reallocated from Subsidy
4	Rent Subsidy - EE Payments	(1,484)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; 1. Inv #LH-20180919 (Door Hinges) \$5,442.95 / 2. Inv #SRO-20180815 (Fans for SROs) \$399 / 3. Inv #SRO-20181220 (SRO Tenant Appreciation) \$345

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92649/6013	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	12005	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Feb 01, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	840	Client Counts	SPN:70

**92649(6013)-04**  
**Atira Women's Resource Society**  
**London Hotel**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	<u>0</u>
Current Year's Operating Deficit	(18,942)
Housing Authority Adjustments to Deficit	0
Underpayment due to Society	18,942
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	<u>0</u>
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u>0</u>
Accumulated Surplus per unit (70 units)	0

Comments:      Current Operating (FY2019) Deficit: \$18,942 (Paid back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	20,930	(20,930) <sup>1</sup>	0
Replacement Reserve Provision	46,500	46,500	46,500		46,500
Cablevision	18,518	18,518	21,682		21,682
Electricity	95,313	95,313	88,586		88,586
Heating Fuel	22,000	22,000	17,898		17,898
Water & Sewer	34,831	34,831	61,394		61,394
Hospitality	15,000	15,000	5,926		5,926
Meals	6,000	6,000	7,558		7,558
Laundry	7,000	7,000	4,134		4,134
Insurance Premiums	3,290	3,290	3,290		3,290
Waste Removal	25,000	25,000	41,198		41,198
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>273,452</b>	<b>273,452</b>	<b>319,096</b>	<b>(20,930)</b>	<b>298,166</b>
Maintenance Labour and Benefits	77,489	77,489	81,269		81,269
Support Labour and Benefits	784,119	784,119	740,224		740,224
General Maintenance	125,000	125,000	153,139		153,139
Interior Building Maintenance	10,000	10,000	578		578
Pest Control	20,000	20,000	27,816		27,816
Service Contracts	95,184	95,184	87,233		87,233
Furniture and Equipment	0	0	14,701	(14,701) <sup>2</sup>	0
Janitorial/Cleaning Supplies	23,000	23,000	32,597		32,597
Education - Operating	7,000	7,000	1,688		1,688
Travel - Operating	362	362	289		289
Other Operating	18,913	18,913	14,618		14,618
Administration Charge	349,312	349,312	349,312		349,312
Telephone	6,500	6,500	7,192		7,192
Audit	4,163	4,163	4,162		4,162
General Administration	7,400	7,400	8,062		8,062
Memberships & Dues	550	550	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>1,528,992</b>	<b>1,528,992</b>	<b>1,522,880</b>	<b>(14,701)</b>	<b>1,508,179</b>
<b>TOTAL EXPENSE</b>	<b>1,802,444</b>	<b>1,802,444</b>	<b>1,841,976</b>	<b>(35,631)</b>	<b>1,806,345</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	1,309,452	(769,632) <sup>3</sup>	539,820
Supportive Housing Programs Subsidy	0	0	0	769,632 <sup>4</sup>	769,632
Rent Subsidy - EE Payments	0	0	20,930	(20,930) <sup>5</sup>	0
Tenant Rent Revenue	0	0	488,794		488,794
Bad Debt	0	0	(5,606)		(5,606)
Other Revenue	0	0	31,818		31,818
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,845,388</b>	<b>(20,930)</b>	<b>1,824,458</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,802,444)</b>	<b>(1,802,444)</b>	<b>3,412</b>	<b>14,701</b>	<b>18,113</b>

--Operating Details--

File/Project Ref	92720/6118	Elig Oper Costs	100%	Program Type	588 MOU Phase 1 (PHI)
Operating BU	12814	Elig Mort Costs	100%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Apr 26, 2011	Mort. Renewal	
Management Type	NP	Unit-Months	1296	Client Counts	SPN:108

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	367,375	383,429	(14,701)	368,728
Maintenance excl non-recurring maintenance	350,673	382,632	0	382,632
Controllable Costs	1,528,992	1,522,880	(14,701)	1,508,179
C/Costs excl audit	1,524,829	1,518,718	(14,701)	1,504,017

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(20,930)	10 Extraordinary Expense Adjustment We have adjusted the Extraordinary Expense payments and the matching expenses to our record.
2	Furniture and Equipment	(14,701)	03 Replacement Reserve Expenses Reallocate to Replacement Reserve (Expenses) as per SHA
3	Subsidy	(769,632)	12 Provincial Subsidy Adjustment Reallocate to Supportive Housing Programs subsidy
4	Supportive Housing Programs Subsidy	769,632	12 Provincial Subsidy Adjustment Reallocate from Subsidy
5	Rent Subsidy - EE Payments	(20,930)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92720/6118	Elig Oper Costs	100%	Program Type	588 MOU Phase 1 (PHI)
Operating BU	12814	Elig Mort Costs	100%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Apr 26, 2011	Mort. Renewal	
Management Type	NP	Unit-Months	1296	Client Counts	SPN:108

**92720(6118)-04**  
**Atira Women's Resource Society**  
**Sorella**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	0
Current Year's Operating Surplus	3,412
Housing Authority Adjustments to Surplus	14,701
Overpayment due to Housing Authority	(18,113)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	0
Accumulated Surplus per unit (108 units)	0

Comments: Current Operating (FY2019) Surplus: \$18,113 (Collected back by BCH) as per Excom. Note: \$14,701 reported on the Furniture & Equipment expense line was reallocated to RR as per SHA.

**92720(6118)-04**  
**Atira Women's Resource Society**  
**Sorella**  
**Replacement Reserve Report**  
**For the period April 2018 to March 2019**

	<u>Housing Authority</u>	<u>Housing Provider</u>	<u>Difference</u>
Opening Balance	120,394	134,615	(14,221)
Provision Amount	46,500	46,500	0
Interest Earned	2,272	2,272	0
Total Expenses	(81,494)	(81,494)	0
Adjustment	(14,701)	(13,705)	(996)
Ending Balance	<u>72,971</u>	<u>88,188</u>	<u>(15,217)</u>

<b>Expenses and Adjustments Notes</b>	Expenses: Mattress/Beds \$5,928 / Appliances \$4,711 / Awning \$16,904 / Kitchen Cabinets \$6,292 / Painting \$4,884 / Glass/Window \$5,160 / Flooring \$4,386 / Repairs \$33,230; Reallocated from Furniture & Equipment \$14,701 to RR as per SHA (\$5,311 Screen/Glass/Windows, \$9,390 Appliances)
Expenses Accepted as Submitted	Y
<b>Schedule Of Purchases Requested</b>	N
<b>Under Funded</b>	N
Amount in Account	87,321
<b>Funding Level</b>	0.78

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Non-Recurring Maintenance	0	0	850	(850) <sup>1</sup>	0
Cablevision	7,300	7,300	6,848		6,848
Electricity	17,200	17,200	13,361		13,361
Heating Fuel	8,290	8,290	6,089		6,089
Water & Sewer	3,605	3,605	6,362		6,362
Hospitality	15,000	15,000	901		901
Meals	70,738	70,738	46,056		46,056
Laundry	2,746	2,746	1,436		1,436
Insurance Premiums	1,769	1,769	1,734		1,734
Waste Removal	6,000	6,000	8,967		8,967
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>132,648</b>	<b>132,648</b>	<b>92,604</b>	<b>(850)</b>	<b>91,754</b>
Maintenance Labour and Benefits	57,576	57,576	52,655		52,655
Support Labour and Benefits	637,607	637,607	553,062	0 <sup>2</sup>	553,062
General Maintenance	12,000	12,000	12,142		12,142
Interior Building Maintenance	0	0	1,084		1,084
Pest Control	3,500	3,500	5,671		5,671
Service Contracts	3,603	3,603	2,988		2,988
Furniture and Equipment	4,000	4,000	3,480		3,480
Janitorial/Cleaning Supplies	12,000	12,000	12,406		12,406
Education - Operating	3,000	3,000	1,503		1,503
Other Operating	6,000	6,000	5,091		5,091
Administration Charge	90,562	90,562	90,562		90,562
Telephone	4,500	4,500	4,194		4,194
Audit	7,077	7,077	7,075		7,075
General Administration	5,885	5,885	1,655		1,655
Memberships & Dues	500	500	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>847,810</b>	<b>847,810</b>	<b>753,568</b>	<b>0</b>	<b>753,568</b>
<b>TOTAL EXPENSE</b>	<b>980,458</b>	<b>980,458</b>	<b>846,172</b>	<b>(850)</b>	<b>845,322</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	855,433	(96,480) <sup>3</sup>	758,953
Supportive Housing Programs Subsidy	0	0	0	96,480 <sup>4</sup>	96,480
Rent Subsidy - EE Payments	0	0	850	(850) <sup>5</sup>	0
Tenant Rent Revenue	0	0	121,013		121,013
Bad Debt	0	0	(1,583)		(1,583)
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>975,713</b>	<b>(850)</b>	<b>974,863</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(980,458)</b>	<b>(980,458)</b>	<b>129,541</b>	<b>0</b>	<b>129,541</b>

--Operating Details--

File/Project Ref	92748/6146	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11530	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Dec 15, 2008	Mort. Renewal	
Management Type	NP	Unit-Months	336	Client Counts	SPN:28

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	112,024	106,966	0	106,966
Maintenance excl non-recurring maintenance	88,679	86,946	0	86,946
Controllable Costs	847,810	753,568	0	753,568
C/Costs excl audit	840,733	746,493	0	746,493

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Non-Recurring Maintenance	(850)	10 Extraordinary Expense Adjustment For our review purposes we have excluded the Extraordinary Expense and the matching payment.
2	Support Labour and Benefits		15A See Comments Above Under budget due to vacant approved position (not filled for 18/19)
3	Subsidy	(96,480)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Programs Subsidy
4	Supportive Housing Programs Subsidy	96,480	12 Provincial Subsidy Adjustment Reallocated from Subsidy
5	Rent Subsidy - EE Payments	(850)	10 Extraordinary Expense Adjustment For our review purposes we have excluded the Extraordinary Expense and the matching payment.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92748/6146	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11530	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Dec 15, 2008	Mort. Renewal	
Management Type	NP	Unit-Months	336	Client Counts	SPN:28

**92748(6146)-04**  
**Atira Women's Resource Society**  
**The Second Redevelopment**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	0
Current Year's Operating Surplus	129,541
Housing Authority Adjustments to Surplus	0
Overpayment due to Housing Authority	(129,541)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	0
Accumulated Surplus per unit (28 units)	0

Comments:      Current Operating (FY2019) Surplus: \$129,541 (Collected back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	148,227	(147,757) <sup>1</sup>	470
Non-Recurring Maintenance	2,541	2,541	0		0
Cablevision	13,000	13,000	11,448		11,448
Electricity	30,000	30,000	27,252		27,252
Heating Fuel	15,000	15,000	13,625		13,625
Water & Sewer	12,955	12,955	19,611		19,611
Hospitality	639	639	1,928		1,928
Meals	95,365	95,365	86,245		86,245
Laundry	7,580	7,580	7,061		7,061
Insurance Premiums	4,326	4,326	3,974		3,974
Waste Removal	6,909	6,909	9,802		9,802
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>188,315</b>	<b>188,315</b>	<b>329,173</b>	<b>(147,757)</b>	<b>181,416</b>
Maintenance Labour and Benefits	123,744	123,744	126,140		126,140
Support Labour and Benefits	573,338	573,338	455,465	0 <sup>2</sup>	455,465
General Maintenance	38,000	38,000	44,282		44,282
Interior Building Maintenance	7,800	7,800	11,515		11,515
Pest Control	13,000	13,000	11,871		11,871
Furniture and Equipment	7,500	7,500	12,037		12,037
Janitorial/Cleaning Supplies	25,200	25,200	25,352		25,352
Education - Operating	4,140	4,140	0		0
Other Operating	4,289	4,289	6,697		6,697
Administration Charge	92,938	92,938	92,938		92,938
Telephone	6,200	6,200	5,645		5,645
Audit	1,942	1,942	1,900		1,900
General Administration	6,400	6,400	4,293		4,293
Legal	0	0	86		86
Other Administration	0	0	1,237		1,237
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>904,491</b>	<b>904,491</b>	<b>799,458</b>	<b>0</b>	<b>799,458</b>
<b>TOTAL EXPENSE</b>	<b>1,092,806</b>	<b>1,092,806</b>	<b>1,128,631</b>	<b>(147,757)</b>	<b>980,874</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	677,940	(216,027) <sup>3</sup>	461,913
Supportive Housing Programs Subsidy	0	0	0	216,027 <sup>4</sup>	216,027
Rent Subsidy - EE Payments	0	0	148,227	(147,757) <sup>5</sup>	470
Tenant Rent Revenue	0	0	418,547		418,547
Bad Debt	0	0	(6,790)		(6,790)
Interest Earned	0	0	570		570
Other Revenue	0	0	1,709		1,709
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,240,203</b>	<b>(147,757)</b>	<b>1,092,446</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,092,806)</b>	<b>(1,092,806)</b>	<b>111,572</b>	<b>0</b>	<b>111,572</b>

--Operating Details--

File/Project Ref	92759/6160	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11691	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jul 01, 2014	Mort. Renewal	
Management Type	NP	Unit-Months	1140	Client Counts	SPN:95

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	114,980	118,136	0	118,136
Maintenance excl non-recurring maintenance	207,744	219,160	0	219,160
Controllable Costs	904,491	799,458	0	799,458
C/Costs excl audit	902,549	797,558	0	797,558

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(147,757)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20181220 (SRO Tenant Appreciation) \$470
2	Support Labour and Benefits		15A See Comments Above Under budget due to vacant approved position (not filled for 18/19)
3	Subsidy	(216,027)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Programs Subsidy
4	Supportive Housing Programs Subsidy	216,027	12 Provincial Subsidy Adjustment Reallocated from Subsidy
5	Rent Subsidy - EE Payments	(147,757)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20181220 (SRO Tenant Appreciation) \$470

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92759/6160	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11691	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jul 01, 2014	Mort. Renewal	
Management Type	NP	Unit-Months	1140	Client Counts	SPN:95

**92759(6160)-04**  
**Atira Women's Resource Society**  
**Gastown Hotel Redevelopment**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	0
Current Year's Operating Surplus	111,572
Housing Authority Adjustments to Surplus	0
Overpayment due to Housing Authority	(111,572)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	0
Accumulated Surplus per unit (95 units)	0

Comments:      Current Operating (FY2019) Surplus: \$111,572 (Collected back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	29,602	(28,819) <sup>1</sup>	783
Non-Recurring Maintenance	7,307	7,307	0		0
Cablevision	5,000	5,000	4,705		4,705
Electricity	14,575	14,575	10,894		10,894
Heating Fuel	19,400	19,400	17,634		17,634
Water & Sewer	14,000	14,000	19,068		19,068
Hospitality	2,540	2,540	3,599		3,599
Meals	6,000	6,000	5,301		5,301
Laundry	900	900	854		854
Insurance Premiums	3,840	3,840	3,521		3,521
Waste Removal	6,000	6,000	6,995		6,995
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>79,562</b>	<b>79,562</b>	<b>102,173</b>	<b>(28,819)</b>	<b>73,354</b>
Maintenance Labour and Benefits	94,612	94,612	76,893	0 <sup>2</sup>	76,893
Support Labour and Benefits	448,967	448,967	495,591		495,591
General Maintenance	47,000	47,000	114,221		114,221
Interior Building Maintenance	3,000	3,000	7,607		7,607
Pest Control	6,000	6,000	11,390		11,390
Furniture and Equipment	8,000	8,000	6,658		6,658
Janitorial/Cleaning Supplies	5,580	5,580	6,767		6,767
Education - Operating	4,474	4,474	0		0
Other Operating	3,350	3,350	3,498		3,498
Administration Charge	57,719	57,719	57,719		57,719
Telephone	4,315	4,315	4,134		4,134
Audit	1,942	1,942	1,900		1,900
General Administration	3,100	3,100	3,925		3,925
Legal	0	0	12		12
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>688,059</b>	<b>688,059</b>	<b>790,315</b>	<b>0</b>	<b>790,315</b>
<b>TOTAL EXPENSE</b>	<b>767,621</b>	<b>767,621</b>	<b>892,488</b>	<b>(28,819)</b>	<b>863,669</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	520,358	(157,920) <sup>3</sup>	362,438
Supportive Housing Programs Subsidy	0	0	0	157,920 <sup>4</sup>	157,920
Rent Subsidy - EE Payments	0	0	29,602	(28,819) <sup>5</sup>	783
Tenant Rent Revenue	0	0	236,442		236,442
Bad Debt	0	0	(605)		(605)
Interest Earned	0	0	540		540
Other Revenue	0	0	433		433
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>786,770</b>	<b>(28,819)</b>	<b>757,951</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(767,621)</b>	<b>(767,621)</b>	<b>(105,718)</b>	<b>0</b>	<b>(105,718)</b>

--Operating Details--

File/Project Ref	92761/6162	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11690	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Feb 15, 2008	Mort. Renewal	
Management Type	NP	Unit-Months	696	Client Counts	SPN:58

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	75,076	74,348	0	74,348
Maintenance excl non-recurring maintenance	156,192	216,878	0	216,878
Controllable Costs	688,059	790,315	0	790,315
C/ Costs excl audit	686,117	788,415	0	788,415

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(28,819)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$498 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$285)
2	Maintenance Labour and Benefits		15A See Comments Above Under budget due to vacant approved position (not filled for 18/19)
3	Subsidy	(157,920)	12 Provincial Subsidy Adjustment Reallocate to Supportive Housing Programs Subsidy
4	Supportive Housing Programs Subsidy	157,920	12 Provincial Subsidy Adjustment Reallocated from Subsidy
5	Rent Subsidy - EE Payments	(28,819)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$498 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$285)

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92761/6162	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	11690	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Feb 15, 2008	Mort. Renewal	
Management Type	NP	Unit-Months	696	Client Counts	SPN:58

**92761(6162)-04**  
**Atira Women's Resource Society**  
**Arco Hotel**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	<u>22,694</u>
Current Year's Operating Deficit	(105,718)
Housing Authority Adjustments to Deficit	0
Underpayment due to Society	105,718
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	<u>0</u>
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u>22,694</u>
Accumulated Surplus per unit (58 units)	391

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	1,500	(375) <sup>1</sup>	1,125
Cablevision	11,000	11,000	9,409		9,409
Electricity	35,000	35,000	30,988		30,988
Heating Fuel	19,000	19,000	15,159		15,159
Water & Sewer	14,032	14,032	17,177		17,177
Hospitality	1,924	1,924	2,919		2,919
Meals	103,259	103,259	98,940		98,940
Laundry	2,000	2,000	2,499		2,499
Insurance Premiums	2,861	2,861	2,609		2,609
Waste Removal	11,000	11,000	9,857		9,857
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>200,076</b>	<b>200,076</b>	<b>191,057</b>	<b>(375)</b>	<b>190,682</b>
Maintenance Labour and Benefits	148,107	148,107	149,743		149,743
Support Labour and Benefits	582,933	582,933	512,417	0 <sup>2</sup>	512,417
General Maintenance	40,000	40,000	36,230		36,230
Interior Building Maintenance	3,000	3,000	8,438		8,438
Pest Control	14,700	14,700	25,435		25,435
Furniture and Equipment	7,500	7,500	11,446		11,446
Janitorial/Cleaning Supplies	22,000	22,000	23,179		23,179
Education - Operating	4,279	4,279	0		0
Other Operating	2,000	2,000	3,532		3,532
Administration Charge	107,612	107,612	107,612		107,612
Telephone	6,000	6,000	4,133		4,133
Audit	1,942	1,942	1,900		1,900
General Administration	7,600	7,600	4,276		4,276
Legal	0	0	540		540
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>947,673</b>	<b>947,673</b>	<b>888,881</b>	<b>0</b>	<b>888,881</b>
<b>TOTAL EXPENSE</b>	<b>1,147,749</b>	<b>1,147,749</b>	<b>1,079,938</b>	<b>(375)</b>	<b>1,079,563</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	675,551	(260,712) <sup>3</sup>	414,839
Supportive Housing Programs Subsidy	0	0	0	260,712 <sup>4</sup>	260,712
Rent Subsidy - EE Payments	0	0	1,500	(375) <sup>5</sup>	1,125
Tenant Rent Revenue	0	0	463,689		463,689
Bad Debt	0	0	(3,665)		(3,665)
Interest Earned	0	0	572		572
Other Revenue	0	0	1,438		1,438
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,139,085</b>	<b>(375)</b>	<b>1,138,710</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,147,749)</b>	<b>(1,147,749)</b>	<b>59,147</b>	<b>0</b>	<b>59,147</b>

--Operating Details--

File/Project Ref	92888/6321	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	12014	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Mar 12, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	1320	Client Counts	SPN:110

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	130,654	129,907	0	129,907
Maintenance excl non-recurring maintenance	227,807	243,025	0	243,025
Controllable Costs	947,673	888,881	0	888,881
C/Costs excl audit	945,731	886,981	0	886,981

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(375)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$590 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$535)
2	Support Labour and Benefits		15A See Comments Above Under budget due to vacant approved position (not filled for 18/19)
3	Subsidy	(260,712)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Programs Subsidy
4	Supportive Housing Programs Subsidy	260,712	12 Provincial Subsidy Adjustment Reallocated from Subsidy
5	Rent Subsidy - EE Payments	(375)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$590 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$535)

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92888/6321	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	12014	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Mar 12, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	1320	Client Counts	SPN:110

**92888(6321)-04**  
**Atira Women's Resource Society**  
**The Hazelwood Redevelopment**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	25,000
Current Year's Operating Surplus	59,147
Housing Authority Adjustments to Surplus	0
Overpayment due to Housing Authority	(59,147)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	25,000
Accumulated Surplus per unit (110 units)	227

Comments:      Current Operating (FY2019) Surplus: \$59,147 (Collected back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	1,197	(718) <sup>1</sup>	479
Cablevision	5,125	5,125	4,947		4,947
Electricity	15,000	15,000	12,436		12,436
Heating Fuel	6,000	6,000	5,954		5,954
Water & Sewer	3,500	3,500	4,049		4,049
Hospitality	1,000	1,000	1,114		1,114
Meals	29,182	29,182	26,961		26,961
Laundry	2,400	2,400	2,234		2,234
Insurance Premiums	2,976	2,976	2,716		2,716
Waste Removal	4,092	4,092	4,753		4,753
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>69,275</b>	<b>69,275</b>	<b>66,361</b>	<b>(718)</b>	<b>65,643</b>
Maintenance Labour and Benefits	70,233	70,233	58,155		58,155
Support Labour and Benefits	209,454	209,454	259,165		259,165
General Maintenance	12,000	12,000	14,633		14,633
Interior Building Maintenance	1,000	1,000	2,304		2,304
Pest Control	3,485	3,485	4,121		4,121
Furniture and Equipment	5,000	5,000	5,144		5,144
Janitorial/Cleaning Supplies	10,000	10,000	12,513		12,513
Education - Operating	2,827	2,827	0		0
Other Operating	1,500	1,500	3,048		3,048
Administration Charge	29,349	29,349	29,349		29,349
Telephone	4,100	4,100	4,431		4,431
Audit	2,606	2,606	2,550		2,550
General Administration	2,000	2,000	2,212		2,212
Legal	0	0	12		12
Other Administration	0	0	1,237		1,237
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>353,554</b>	<b>353,554</b>	<b>398,874</b>	<b>0</b>	<b>398,874</b>
<b>TOTAL EXPENSE</b>	<b>422,829</b>	<b>422,829</b>	<b>465,235</b>	<b>(718)</b>	<b>464,517</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	288,533	(31,584) <sup>2</sup>	256,949
Supportive Housing Programs Subsidy	0	0	0	31,584 <sup>3</sup>	31,584
Rent Subsidy - EE Payments	0	0	1,197	(718) <sup>4</sup>	479
Tenant Rent Revenue	0	0	133,500		133,500
Interest Earned	0	0	527		527
Other Revenue	0	0	511		511
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>424,268</b>	<b>(718)</b>	<b>423,550</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(422,829)</b>	<b>(422,829)</b>	<b>(40,967)</b>	<b>0</b>	<b>(40,967)</b>

--Operating Details--

File/Project Ref	92892/6325	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	12013	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Mar 31, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	360	Client Counts	SPN:30

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	43,055	44,935	0	44,935
Maintenance excl non-recurring maintenance	96,718	91,726	0	91,726
Controllable Costs	353,554	398,874	0	398,874
C/Costs excl audit	350,948	396,324	0	396,324

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(718)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$329 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$150
2	Subsidy	(31,584)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Programs Subsidy
3	Supportive Housing Programs Subsidy	31,584	12 Provincial Subsidy Adjustment Reallocated from Subsidy
4	Rent Subsidy - EE Payments	(718)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$329 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$150

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92892/6325	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	12013	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Mar 31, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	360	Client Counts	SPN:30

**92892(6325)-04**  
**Atira Women's Resource Society**  
**Cordova Rooms**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	<u>0</u>
Current Year's Operating Deficit	(40,967)
Housing Authority Adjustments to Deficit	0
Underpayment due to Society	40,967
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	<u>0</u>
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u>0</u>
Accumulated Surplus per unit (30 units)	0

Comments:      Current Operating (FY2019) Deficit: \$40,967 (Paid back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	1,057	(1,002) <sup>1</sup>	55
Cablevision	1,800	1,800	1,411		1,411
Electricity	2,300	2,300	2,060		2,060
Heating Fuel	3,700	3,700	3,034		3,034
Meals	0	0	24		24
Insurance Premiums	606	606	508		508
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>8,406</b>	<b>8,406</b>	<b>8,094</b>	<b>(1,002)</b>	<b>7,092</b>
Maintenance Labour and Benefits	35,373	35,373	16,336	0 <sup>2</sup>	16,336
Support Labour and Benefits	81,637	81,637	76,039	0 <sup>3</sup>	76,039
General Maintenance	9,000	9,000	6,520		6,520
Interior Building Maintenance	1,428	1,428	835		835
Pest Control	2,000	2,000	2,383		2,383
Furniture and Equipment	1,800	1,800	795		795
Janitorial/Cleaning Supplies	2,000	2,000	1,384		1,384
Education - Operating	664	664	0		0
Other Operating	1,000	1,000	3,028		3,028
Administration Charge	10,761	10,761	10,761		10,761
Telephone	3,750	3,750	4,084		4,084
Audit	1,942	1,942	1,900		1,900
General Administration	2,000	2,000	3,211		3,211
Legal	0	0	1,220		1,220
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>153,355</b>	<b>153,355</b>	<b>128,496</b>	<b>0</b>	<b>128,496</b>
<b>TOTAL EXPENSE</b>	<b>161,761</b>	<b>161,761</b>	<b>136,590</b>	<b>(1,002)</b>	<b>135,588</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	113,206		113,206
Rent Subsidy - EE Payments	0	0	1,057	(1,002) <sup>4</sup>	55
Tenant Rent Revenue	0	0	47,855		47,855
Interest Earned	0	0	520		520
Other Revenue	0	0	52		52
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>162,690</b>	<b>(1,002)</b>	<b>161,688</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(161,761)</b>	<b>(161,761)</b>	<b>26,100</b>	<b>0</b>	<b>26,100</b>

--Operating Details--

File/Project Ref	92926/6359	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	12004	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jan 30, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	132	Client Counts	SPN:11

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	20,253	21,971	0	21,971
Maintenance excl non-recurring maintenance	49,801	27,458	0	27,458
Controllable Costs	153,355	128,496	0	128,496
C/Costs excl audit	151,413	126,596	0	126,596

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(1,002)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.
2	Maintenance Labour and Benefits		15A See Comments Above Under budget due to vacant approved position (not filled for 18/19)
3	Support Labour and Benefits		15B See Comments Below Under budget due to vacant approved position (not filled for 18/19)
4	Rent Subsidy - EE Payments	(1,002)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment. One approved BCH EE for Tenant SRO Appreciation (Dec, 2018) - \$55

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	92926/6359	Elig Oper Costs	100%	Program Type	587 Preserved Affordable Housing Stock
Operating BU	12004	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jan 30, 2009	Mort. Renewal	
Management Type	NP	Unit-Months	132	Client Counts	SPN:11

**92926(6359)-04**  
**Atira Women's Resource Society**  
**566 Powell St**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	<u>28,534</u>
Current Year's Operating Surplus	26,100
Housing Authority Adjustments to Surplus	0
Overpayment due to Housing Authority	(26,100)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u>28,534</u>
Accumulated Surplus per unit (11 units)	2,594

Comments: Current Operating (FY2019) Surplus: \$26,100 (Collected back by BCH) as per Excom

# Transition House Subsidy Reconciliation

**Atira Women's Resource Society  
April 2018 to March 2019**

**File #93069 / Project #6532 / Program Type 591  
Koomseh**

Year/Month	Transition Houses Subsidy Paid	Safe Houses Subsidy Paid	Second Stage Housing Subsidy	TOTAL
2018 APR	.00	.00	10,560.17	10,560.17
2018 MAY	.00	.00	10,560.17	10,560.17
2018 JUN	.00	.00	10,560.17	10,560.17
2018 JUL	.00	.00	10,560.17	10,560.17
2018 AUG	.00	.00	10,560.17	10,560.17
2018 SEP	.00	.00	10,560.17	10,560.17
2018 OCT	.00	.00	10,560.17	10,560.17
2018 NOV	.00	.00	10,560.17	10,560.17
2018 DEC	.00	.00	10,560.17	10,560.17
2019 JAN	.00	.00	10,560.17	10,560.17
2019 FEB	.00	.00	10,560.17	10,560.17
2019 MAR	.00	.00	111,242.17	111,242.17
<b>TOTAL</b>	<b>.00</b>	<b>.00</b>	<b>227,404.04</b>	<b>227,404.04</b>

Transition Houses Subsidy Required: .00

Safe Houses Subsidy Required: .00

Second Stage Houses Subsidy Required: 227,404.04

Overpayment/(Underpayment) Subsidy Amount: .00

**Overpayment/(Underpayment) Due to (from) BC Housing: .00**

Number of Units: 12

Address Book No.: 104625

Prepared by: Brandon Reiher

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Ali Ayala-Davidson  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	151,808	(151,808) <sup>1</sup>	0
Building Rent	43,728	43,728	43,728		43,728
Cablevision	1,000	1,000	0		0
Electricity	6,646	6,646	6,259		6,259
Heating Fuel	6,980	6,980	6,255		6,255
Hospitality	9,600	9,600	2,230		2,230
Meals	1,500	1,500	1,610		1,610
24 Hr Emergency Response	454	454	628		628
Insurance Premiums	2,340	2,340	2,294		2,294
Waste Removal	500	500	543		543
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>72,748</b>	<b>72,748</b>	<b>215,355</b>	<b>(151,808)</b>	<b>63,547</b>
Maintenance Labour and Benefits	4,169	4,169	969		969
Support Labour and Benefits	161,425	161,425	148,109		148,109
General Maintenance	10,000	10,000	290		290
Interior Building Maintenance	2,572	2,572	1,177		1,177
Pest Control	1,223	1,223	2,027		2,027
Service Contracts	0	0	96		96
Furniture and Equipment	5,000	5,000	34		34
Janitorial/Cleaning Supplies	828	828	533		533
Education - Operating	1,855	1,855	4,492		4,492
Travel - Operating	2,836	2,836	2,296		2,296
Other Operating	9,105	9,105	1,017		1,017
Administration Charge	38,812	38,812	38,812		38,812
Telephone	3,600	3,600	2,714		2,714
Audit	5,202	5,202	5,202		5,202
General Administration	3,239	3,239	328		328
Memberships & Dues	50	50	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>249,916</b>	<b>249,916</b>	<b>208,096</b>	<b>0</b>	<b>208,096</b>
<b>TOTAL EXPENSE</b>	<b>322,664</b>	<b>322,664</b>	<b>423,451</b>	<b>(151,808)</b>	<b>271,643</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	206,275	(206,275) <sup>2</sup>	0
Modernization & Improvement	0	0	151,808	(151,808) <sup>3</sup>	0
Sponsoring Ministry Contrib.	0	0	36,293		36,293
Supportive Housing Programs Subsidy	0	0	0	227,404 <sup>4</sup>	227,404
Tenant Rent Revenue	0	0	79,660		79,660
Bad Debt	0	0	(451)		(451)
Non-Government Assistance	0	0	21,375		21,375
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>494,960</b>	<b>(130,679)</b>	<b>364,281</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(322,664)</b>	<b>(322,664)</b>	<b>71,509</b>	<b>21,129</b>	<b>92,638</b>

--Operating Details--

File/Project Ref	93069/6532	Elig Oper Costs	100%	Program Type	591 Women's Transition Housing and Supports Program
Operating BU	12168	Elig Mort Costs	0%	Mort. Payment	\$.00/Monthly
CMHC Ref	Unassigned	Operational Since	Aug 01, 2009	Mort. Renewal	Jun 1, 2018
Management Type	NP	Unit-Months	144	Client Counts	SPN:12

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Ali Ayala-Davidson  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	55,853	47,090	0	47,090
Maintenance excl non-recurring maintenance	18,792	5,092	0	5,092
Controllable Costs	249,916	208,096	0	208,096
C/Costs excl audit	244,714	202,894	0	202,894

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(151,808)	11A M&I Expense Adjustment For our review purposes, we have excluded the Modernization and Improvement expenses and the matching payment(s).
2	Subsidy	(206,275)	15 See Comments Below Reallocated to "Supportive Housing Programs Subsidy".
3	Modernization & Improvement	(151,808)	11A M&I Expense Adjustment For our review purposes, we have excluded the Modernization and Improvement expenses and the matching payment(s).
4	Supportive Housing Programs Subsidy	206,275	15 See Comments Below Reallocated from "Subsidy".
		21,129	12 Provincial Subsidy Adjustment For BCH review we have adjusted the subsidy to the actual amount paid for the period. A copy of our payment history is attached for your reference.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	93069/6532	Elig Oper Costs	100%	Program Type	591 Women's Transition Housing and Supports Program
Operating BU	12168	Elig Mort Costs	0%	Mort. Payment	\$.00/Monthly
CMHC Ref	Unassigned	Operational Since	Aug 01, 2009	Mort. Renewal	Jun 1, 2018
Management Type	NP	Unit-Months	144	Client Counts	SPN:12

**93069(6532)-04**  
**Atira Women's Resource Society**  
**Koomseh**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Deficit at the beginning of the period April 01, 2018	<u>(53,611)</u>
Current Year's Operating Surplus	71,509
Housing Authority Adjustments to Surplus	21,129
Underpayment due to Society	0
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u>39,027</u>
Accumulated Surplus per unit (12 units)	3,252

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Building Rent	5,714	5,714	4,800		4,800
Hospitality	0	0	7,393		7,393
Insurance Premiums	501	501	420		420
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>6,215</b>	<b>6,215</b>	<b>12,613</b>	<b>0</b>	<b>12,613</b>
Support Labour and Benefits	95,521	95,521	75,469	0 <sup>1</sup>	75,469
General Maintenance	0	0	172		172
Janitorial/Cleaning Supplies	0	0	110		110
Education - Operating	0	0	260		260
Travel - Operating	0	0	158		158
Other Operating	1,039	1,039	5,963		5,963
Administration Charge	64,687	64,687	64,687		64,687
Telephone	1,400	1,400	1,477		1,477
Audit	1,248	1,248	1,248		1,248
General Administration	855	855	2,573		2,573
Memberships & Dues	0	0	1,018		1,018
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>164,750</b>	<b>164,750</b>	<b>153,135</b>	<b>0</b>	<b>153,135</b>
<b>TOTAL EXPENSE</b>	<b>170,965</b>	<b>170,965</b>	<b>165,748</b>	<b>0</b>	<b>165,748</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	170,965	(170,459) <sup>2</sup>	506
Supportive Housing Programs Subsidy	0	0	0	164,747 <sup>3</sup>	164,747
Rent Supplement	0	0	0	5,712 <sup>4</sup>	5,712
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>170,965</b>	<b>0</b>	<b>170,965</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(170,965)</b>	<b>(170,965)</b>	<b>5,217</b>	<b>0</b>	<b>5,217</b>

--Operating Details--

File/Project Ref	93655/6852	Elig Oper Costs	100%	Program Type	565 Homeless Outreach Program
Operating BU	13024	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Aug 01, 2011	Mort. Renewal	
Management Type	NP	Unit-Months	0	Client Counts	

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	68,190	69,985	0	69,985
Maintenance excl non-recurring maintenance	0	282	0	282
Controllable Costs	164,750	153,135	0	153,135
C/Costs excl audit	163,502	151,887	0	151,887

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Support Labour and Benefits		15A See Comments Above Under budget due to vacant approved position (not filled for 18/19)
2	Subsidy	(164,747)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Programs Subsidy
		(5,712)	12 Provincial Subsidy Adjustment Reallocated to Rent Supplement
3	Supportive Housing Programs Subsidy	164,747	12 Provincial Subsidy Adjustment Reallocated from Subsidy
4	Rent Supplement	5,712	12 Provincial Subsidy Adjustment Reallocated from Subsidy

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	93655/6852	Elig Oper Costs	100%	Program Type	565 Homeless Outreach Program
Operating BU	13024	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Aug 01, 2011	Mort. Renewal	
Management Type	NP	Unit-Months	0	Client Counts	

**93655(6852)-04**  
**Atira Women's Resource Society**  
**HOP Atira Women's Resource Society**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

	TOTAL	RS	HOP/HPP Admin
Accumulated Deficit at the beginning of the period April 01, 2018	(21,287)	0	(21,287)
Current Year's Operating Surplus	5,217	0	5,217
Housing Authority Adjustments to Surplus	0	0	0
Underpayment due to Society	0	0	0
Additional Subsidy Payable by Housing Authority	0	0	0
Accumulated Surplus Spent	0	0	0
Adjusted Accumulated Deficit for the period ending March 31, 2019	(16,070)	0	(16,070)
Accumulated Deficit per unit (0 units)			

# Homelessness Prevention Program Subsidy Reconciliation

**Atira Women's Resource Society  
April 2018 to March 2019**

**File #93655 / Project #7248 / Program Type 601  
HPP RS Atira Women's Resource Society**

Year/Month	HPP Program Subsidy	HPP Rent Supplement Subsidy	TOTAL
2018 APR	15,315.08	29,250.00	44,565.08
2018 MAY	15,315.08	29,250.00	44,565.08
2018 JUN	15,315.08	29,250.00	44,565.08
2018 JUL	15,315.08	29,250.00	44,565.08
2018 AUG	15,315.08	29,250.00	44,565.08
2018 SEP	15,315.08	29,250.00	44,565.08
2018 OCT	15,315.08	29,250.00	44,565.08
2018 NOV	15,315.08	29,250.00	44,565.08
2018 DEC	15,315.08	29,250.00	44,565.08
2019 JAN	15,315.08	29,250.00	44,565.08
2019 FEB	15,315.08	29,250.00	44,565.08
2019 MAR	111,790.12	29,250.00	141,040.12
<b>TOTAL</b>	<b>280,256.00</b>	<b>351,000.00</b>	<b>631,256.00</b>
<b>HPP Program Subsidy Required:</b>			<b>280,256.00</b>
<b>HPP Rent Supplement Subsidy Required:</b>			<b>351,000.00</b>
<b>HPP Total Subsidy Required:</b>			<b>631,256.00</b>
<b>Overpayment/(Underpayment) Subsidy Amount:</b>			<b>.00</b>
<b>Overpayment/(Underpayment) Due (from) BC Housing:</b>			<b>0.00</b>

**Number of Units: 65**

**Address Book No.: 104625**

**Prepared by: Brandon Reiher**

**Approved by: \_\_\_\_\_ Date: \_\_\_\_\_**

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Ali Ayala-Davidson  
 Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Building Rent	351,000	351,000	310,101		310,101
Hospitality	1,730	1,730	939		939
24 Hr Emergency Response	34	34	0		0
Insurance Premiums	420	420	501		501
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>353,184</b>	<b>353,184</b>	<b>311,541</b>	<b>0</b>	<b>311,541</b>
Support Labour and Benefits	108,889	108,889	62,335		62,335
General Maintenance	265	265	0		0
Education - Operating	766	766	455		455
Travel - Operating	10,000	10,000	5,471		5,471
Other Operating	6,812	6,812	5,338		5,338
Administration Charge	145,546	145,546	145,546		145,546
Telephone	1,288	1,288	1,980		1,980
Audit	2,400	2,400	2,400		2,400
General Administration	2,056	2,056	69		69
Memberships & Dues	50	50	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>278,072</b>	<b>278,072</b>	<b>223,594</b>	<b>0</b>	<b>223,594</b>
<b>TOTAL EXPENSE</b>	<b>631,256</b>	<b>631,256</b>	<b>535,135</b>	<b>0</b>	<b>535,135</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	631,256	(631,256) <sup>1</sup>	0
Supportive Housing Programs Subsidy	0	0	0	280,256 <sup>2</sup>	280,256
Rent Supplement	0	0	0	351,000 <sup>3</sup>	351,000
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>631,256</b>	<b>0</b>	<b>631,256</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(631,256)</b>	<b>(631,256)</b>	<b>96,121</b>	<b>0</b>	<b>96,121</b>

--Operating Details--

File/Project Ref	93655/7248	Elig Oper Costs	0%	Program Type	601 Homeless Prevention Program
Operating BU	13758	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jul 14, 2014	Mort. Renewal	
Management Type	NP	Unit-Months	540	Client Counts	SPN:45

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Ali Ayala-Davidson  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	151,290	149,995	0	149,995
Maintenance excl non-recurring maintenance	265	0	0	0
Controllable Costs	278,072	223,594	0	223,594
C/Costs excl audit	275,672	221,194	0	221,194

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Subsidy	(351,000)	15A See Comments Above Reallocate to Rent Supplement
		(280,256)	15B See Comments Below Reallocate to Supportive Housing Programs Subsidy
2	Supportive Housing Programs Subsidy	280,256	15B See Comments Below Reallocated from Subsidy
3	Rent Supplement	351,000	15A See Comments Above Reallocated from Subsidy

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	93655/7248	Elig Oper Costs	0%	Program Type	601 Homeless Prevention Program
Operating BU	13758	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jul 14, 2014	Mort. Renewal	
Management Type	NP	Unit-Months	540	Client Counts	SPN:45

**93655(7248)-04**  
**Atira Women's Resource Society**  
**HPP RS Atira Women's Resource Society**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

	TOTAL	RS	HOP/HPP Admin
	<u>          </u>	<u>          </u>	<u>          </u>
Accumulated Surplus at the beginning of the period April 01, 2018	50,835	(6,709)	57,544
Current Year's Operating Surplus	96,121	40,899	55,222
Housing Authority Adjustments to Surplus	0	0	0
Underpayment due to Society	0	0	0
Additional Subsidy Payable by Housing Authority	0	0	0
Accumulated Surplus Spent	<u>0</u>	<u>0</u>	<u>0</u>
Adjusted Accumulated Surplus for the period ending March 31, 2019	<u>146,956</u>	<u>34,190</u>	<u>112,766</u>
Accumulated Surplus per unit (45 units)	3,266	760	2,506

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Building Rent	0	0	405	(405) <sup>1</sup>	0
Cablevision	10,634	10,634	7,362		7,362
Electricity	30,088	30,088	25,040		25,040
Heating Fuel	4,851	4,851	5,309		5,309
Water & Sewer	16,482	16,482	12,640		12,640
Hospitality	3,500	3,500	1,095		1,095
Meals	19,500	19,500	29,355		29,355
Laundry	2,300	2,300	401		401
Insurance Premiums	6,038	6,038	5,920		5,920
Waste Removal	4,500	4,500	5,135		5,135
Property Taxes	9,120	9,120	13,899		13,899
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>107,013</b>	<b>107,013</b>	<b>106,561</b>	<b>(405)</b>	<b>106,156</b>
Maintenance Labour and Benefits	49,813	49,813	73,060		73,060
Support Labour and Benefits	541,561	541,561	503,773	0 <sup>2</sup>	503,773
General Maintenance	27,489	27,489	35,216		35,216
Interior Building Maintenance	1,000	1,000	461		461
Pest Control	7,444	7,444	9,359		9,359
Service Contracts	27,361	27,361	34,451		34,451
Furniture and Equipment	5,000	5,000	1,440		1,440
Janitorial/Cleaning Supplies	13,067	13,067	11,283		11,283
Education - Operating	3,350	3,350	931		931
Travel - Operating	364	364	242		242
Other Operating	7,485	7,485	22,712		22,712
Administration Charge	103,500	103,500	103,500		103,500
Telephone	7,453	7,453	3,281		3,281
Audit	3,850	3,850	3,849		3,849
General Administration	3,200	3,200	2,372		2,372
Memberships & Dues	300	300	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>802,237</b>	<b>802,237</b>	<b>805,930</b>	<b>0</b>	<b>805,930</b>
<b>TOTAL EXPENSE</b>	<b>909,250</b>	<b>909,250</b>	<b>912,491</b>	<b>(405)</b>	<b>912,086</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	723,602	(21,804) <sup>3</sup>	701,798
Supportive Housing Programs Subsidy	0	0	0	21,804 <sup>4</sup>	21,804
Rent Subsidy - EE Payments	0	0	405	(405) <sup>5</sup>	0
Tenant Rent Revenue	0	0	141,218		141,218
Bad Debt	0	0	(400)		(400)
Commercial Rent	0	0	42,000		42,000
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>906,825</b>	<b>(405)</b>	<b>906,420</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(909,250)</b>	<b>(909,250)</b>	<b>(5,666)</b>	<b>0</b>	<b>(5,666)</b>

--Operating Details--

File/Project Ref	93824/7094	Elig Oper Costs	100%	Program Type	600 Other - Non SHA
Operating BU	13386	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Mar 01, 2013	Mort. Renewal	
Management Type	NP	Unit-Months	384	Client Counts	SPN:32

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	123,003	114,442	0	114,442
Maintenance excl non-recurring maintenance	126,174	163,830	0	163,830
Controllable Costs	802,237	805,930	0	805,930
C/Costs excl audit	798,387	802,081	0	802,081

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Building Rent	(405)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.
2	Support Labour and Benefits		15A See Comments Above Under budget due to vacant approved position (not filled for 18/19)
3	Subsidy	(21,804)	12 Provincial Subsidy Adjustment We have reallocated \$21,804 to Supportive Housing Programs Subsidy
4	Supportive Housing Programs Subsidy	21,804	12 Provincial Subsidy Adjustment Reallocated from provincial subsidy to Supportive Housing Programs Subsidy
5	Rent Subsidy - EE Payments	(405)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	93824/7094	Elig Oper Costs	100%	Program Type	600 Other - Non SHA
Operating BU	13386	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Mar 01, 2013	Mort. Renewal	
Management Type	NP	Unit-Months	384	Client Counts	SPN:32

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	19,883	475 <sup>1</sup>	20,358
Building Rent	455,715	455,715	446,363		446,363
Non-Recurring Maintenance	8,223	8,223	0		0
Hospitality	3,426	3,426	7,924		7,924
Meals	90,912	90,912	88,691		88,691
Laundry	1,292	1,292	1,183		1,183
Insurance Premiums	4,257	4,257	3,910		3,910
Waste Removal	10,455	10,455	11,390		11,390
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>574,280</b>	<b>574,280</b>	<b>579,344</b>	<b>475</b>	<b>579,819</b>
Maintenance Labour and Benefits	124,754	124,754	109,755	0 <sup>2</sup>	109,755
Support Labour and Benefits	485,083	485,083	427,902	0 <sup>3</sup>	427,902
General Maintenance	40,000	40,000	78,835		78,835
Interior Building Maintenance	24,000	24,000	46,156		46,156
Pest Control	9,500	9,500	10,062		10,062
Furniture and Equipment	9,000	9,000	9,325		9,325
Janitorial/Cleaning Supplies	21,000	21,000	22,859		22,859
Education - Operating	3,667	3,667	0		0
Other Operating	3,133	3,133	3,826		3,826
Administration Charge	93,916	93,916	93,916		93,916
Telephone	5,000	5,000	4,192		4,192
Audit	1,942	1,942	1,900		1,900
General Administration	4,000	4,000	4,414		4,414
Legal	0	0	9,588		9,588
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>824,995</b>	<b>824,995</b>	<b>822,730</b>	<b>0</b>	<b>822,730</b>
<b>TOTAL EXPENSE</b>	<b>1,399,275</b>	<b>1,399,275</b>	<b>1,402,074</b>	<b>475</b>	<b>1,402,549</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	1,003,570	(167,664) <sup>4</sup>	835,906
Supportive Housing Programs Subsidy	0	0	0	167,664 <sup>5</sup>	167,664
Rent Subsidy - EE Payments	0	0	19,883	475 <sup>6</sup>	20,358
Tenant Rent Revenue	0	0	370,875		370,875
Bad Debt	0	0	(20,618)		(20,618)
Interest Earned	0	0	583		583
Other Revenue	0	0	184		184
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,374,477</b>	<b>475</b>	<b>1,374,952</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,399,275)</b>	<b>(1,399,275)</b>	<b>(27,597)</b>	<b>0</b>	<b>(27,597)</b>

--Operating Details--

File/Project Ref	93825/7095	Elig Oper Costs	100%	Program Type	600 Other - Non SHA
Operating BU	13383	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Feb 01, 2013	Mort. Renewal	
Management Type	NP	Unit-Months	1140	Client Counts	SPN:95

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	113,858	123,335	0	123,335
Maintenance excl non-recurring maintenance	219,254	267,667	0	267,667
Controllable Costs	824,995	822,730	0	822,730
C/ Costs excl audit	823,053	820,830	0	820,830

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	475	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$399 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$475 / Inv #FL-20190131 (Legal) \$2,994 / Inv #FL-20190131 (Legal) \$4,381 / Inv #FL-20190131 (Legal) \$12,110
2	Maintenance Labour and Benefits		15A See Comments Above Under budget due to vacant approved position (not filled for 18/19)
3	Support Labour and Benefits		15B See Comments Below Under budget due to vacant approved position (not filled for 18/19)
4	Subsidy	(167,664)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Programs Subsidy
5	Supportive Housing Programs Subsidy	167,664	12 Provincial Subsidy Adjustment Reallocated from Subsidy
6	Rent Subsidy - EE Payments	475	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$399 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$475 / Inv #FL-20190131 (Legal) \$2,994 / Inv #FL-20190131 (Legal) \$4,381 / Inv #FL-20190131 (Legal) \$12,110

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	93825/7095	Elig Oper Costs	100%	Program Type	600 Other - Non SHA
Operating BU	13383	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Feb 01, 2013	Mort. Renewal	
Management Type	NP	Unit-Months	1140	Client Counts	SPN:95

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	43,511	(42,119) <sup>1</sup>	1,392
Building Rent	655,785	655,785	665,138		665,138
Hospitality	2,549	2,549	3,341		3,341
Meals	132,364	132,364	137,206		137,206
Laundry	2,050	2,050	2,050		2,050
Insurance Premiums	5,397	5,397	4,972		4,972
Waste Removal	10,200	10,200	11,400		11,400
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>808,345</b>	<b>808,345</b>	<b>867,618</b>	<b>(42,119)</b>	<b>825,499</b>
Maintenance Labour and Benefits	322,949	322,949	229,275	0 <sup>2</sup>	229,275
Support Labour and Benefits	626,603	626,603	589,780	0 <sup>3</sup>	589,780
General Maintenance	80,000	80,000	160,760		160,760
Interior Building Maintenance	25,000	25,000	34,543		34,543
Pest Control	19,500	19,500	22,806		22,806
Service Contracts	7,567	7,567	8,230		8,230
Furniture and Equipment	16,000	16,000	27,997		27,997
Janitorial/Cleaning Supplies	25,000	25,000	38,634		38,634
Education - Operating	4,102	4,102	0		0
Other Operating	5,335	5,335	4,101		4,101
Administration Charge	122,286	122,286	122,286		122,286
Telephone	6,800	6,800	5,933		5,933
Audit	1,942	1,942	1,900		1,900
General Administration	7,000	7,000	5,776		5,776
Legal	0	0	3,705		3,705
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>1,270,084</b>	<b>1,270,084</b>	<b>1,255,726</b>	<b>0</b>	<b>1,255,726</b>
<b>TOTAL EXPENSE</b>	<b>2,078,429</b>	<b>2,078,429</b>	<b>2,123,344</b>	<b>(42,119)</b>	<b>2,081,225</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	1,493,005	(360,719) <sup>4</sup>	1,132,286
Supportive Housing Programs Subsidy	0	0	0	360,719 <sup>5</sup>	360,719
Rent Subsidy - EE Payments	0	0	43,511	(42,119) <sup>6</sup>	1,392
Tenant Rent Revenue	0	0	526,767		526,767
Bad Debt	0	0	(21,513)		(21,513)
Interest Earned	0	0	581		581
Other Revenue	0	0	1,044		1,044
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>2,043,395</b>	<b>(42,119)</b>	<b>2,001,276</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(2,078,429)</b>	<b>(2,078,429)</b>	<b>(79,949)</b>	<b>0</b>	<b>(79,949)</b>

--Operating Details--

File/Project Ref	93826/7096	Elig Oper Costs	100%	Program Type	600 Other - Non SHA
Operating BU	13378	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Feb 01, 2013	Mort. Renewal	
Management Type	NP	Unit-Months	1680	Client Counts	SPN:140

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	154,028	167,597	0	167,597
Maintenance excl non-recurring maintenance	480,016	494,248	0	494,248
Controllable Costs	1,270,084	1,255,726	0	1,255,726
C/Costs excl audit	1,268,142	1,253,826	0	1,253,826

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(42,119)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$697 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$695)
2	Maintenance Labour and Benefits		15A See Comments Above Under budget due to vacant approved position (not filled for 18/19)
3	Support Labour and Benefits		15B See Comments Below Under budget due to vacant approved position (not filled for 18/19)
4	Subsidy	(360,719)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Programs Subsidy
5	Supportive Housing Programs Subsidy	360,719	12 Provincial Subsidy Adjustment Reallocated from Subsidy
6	Rent Subsidy - EE Payments	(42,119)	10 Extraordinary Expense Adjustment Special payments and matching expenses have been adjusted to our records; Inv #SRO-20180815 (Fans for SROs) \$697 / Inv #SRO-20181220 (SRO Tenant Appreciation) \$695)

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	93826/7096	Elig Oper Costs	100%	Program Type	600 Other - Non SHA
Operating BU	13378	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Feb 01, 2013	Mort. Renewal	
Management Type	NP	Unit-Months	1680	Client Counts	SPN:140

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Building Rent	166,500	166,500	166,500		166,500
Non-Recurring Maintenance	0	0	368	(368) <sup>1</sup>	0
Cablevision	700	700	634		634
Hospitality	2,913	2,913	4,637		4,637
Meals	30,000	30,000	28,362		28,362
Laundry	1,500	1,500	5,200		5,200
Insurance Premiums	1,804	1,804	1,804		1,804
Waste Removal	1,923	1,923	5,585		5,585
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>205,340</b>	<b>205,340</b>	<b>213,090</b>	<b>(368)</b>	<b>212,722</b>
Maintenance Labour and Benefits	78,396	78,396	44,428	0 <sup>2</sup>	44,428
Support Labour and Benefits	607,510	607,510	550,203	0 <sup>3</sup>	550,203
General Maintenance	18,000	18,000	29,300		29,300
Interior Building Maintenance	3,438	3,438	1,743		1,743
Pest Control	5,810	5,810	7,099		7,099
Service Contracts	2,405	2,405	1,620		1,620
Furniture and Equipment	4,000	4,000	5,367		5,367
Janitorial/Cleaning Supplies	10,526	10,526	7,688		7,688
Education - Operating	5,000	5,000	1,737		1,737
Travel - Operating	345	345	45		45
Other Operating	3,274	3,274	5,376		5,376
Administration Charge	106,734	106,734	106,734		106,734
Telephone	7,028	7,028	6,849		6,849
Audit	6,749	6,749	6,749		6,749
General Administration	2,700	2,700	1,425		1,425
Memberships & Dues	50	50	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>861,965</b>	<b>861,965</b>	<b>776,363</b>	<b>0</b>	<b>776,363</b>
<b>TOTAL EXPENSE</b>	<b>1,067,305</b>	<b>1,067,305</b>	<b>989,453</b>	<b>(368)</b>	<b>989,085</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	926,230	(33,804) <sup>4</sup>	892,426
Supportive Housing Programs Subsidy	0	0	0	33,804 <sup>5</sup>	33,804
Rent Subsidy - EE Payments	0	0	368	(368) <sup>6</sup>	0
Tenant Rent Revenue	0	0	121,729		121,729
Bad Debt	0	0	(3,375)		(3,375)
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,044,952</b>	<b>(368)</b>	<b>1,044,584</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,067,305)</b>	<b>(1,067,305)</b>	<b>55,499</b>	<b>0</b>	<b>55,499</b>

--Operating Details--

File/Project Ref	93911/7209	Elig Oper Costs	100%	Program Type	600 Other - Non SHA
Operating BU	13565	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Dec 01, 2013	Mort. Renewal	
Management Type	NP	Unit-Months	396	Client Counts	SPN:33

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	127,211	127,124	0	127,124
Maintenance excl non-recurring maintenance	118,575	91,878	0	91,878
Controllable Costs	861,965	776,363	0	776,363
C/Costs excl audit	855,216	769,614	0	769,614

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Non-Recurring Maintenance	(368)	10 Extraordinary Expense Adjustment For our review purposes we have excluded the Extraordinary Expense and the matching payment.
2	Maintenance Labour and Benefits		15A See Comments Above Under budget due to vacant approved position (not filled for 18/19)
3	Support Labour and Benefits		15B See Comments Below Under budget due to vacant approved position (not filled for 18/19)
4	Subsidy	(33,804)	15A See Comments Above Reallocated to Supportive Housing Programs Subsidy
5	Supportive Housing Programs Subsidy	33,804	15A See Comments Above Reallocated from Subsidy
6	Rent Subsidy - EE Payments	(368)	10 Extraordinary Expense Adjustment For our review purposes we have excluded the Extraordinary Expense and the matching payment.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	93911/7209	Elig Oper Costs	100%	Program Type	600 Other - Non SHA
Operating BU	13565	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Dec 01, 2013	Mort. Renewal	
Management Type	NP	Unit-Months	396	Client Counts	SPN:33

**93911(7209)-04**  
**Atira Women's Resource Society**  
**The Empress**  
**Accumulated Operating Surplus (Deficit) Analysis**  
**For the period April 2018 to March 2019**

Accumulated Surplus at the beginning of the period April 01, 2018	2,026
Current Year's Operating Surplus	55,499
Housing Authority Adjustments to Surplus	0
Overpayment due to Housing Authority	(55,499)
Additional Subsidy Payable by Housing Authority	0
Accumulated Surplus Spent	0
Adjusted Accumulated Surplus for the period ending March 31, 2019	2,026
Accumulated Surplus per unit (33 units)	61

Comments: Current Operating (FY2019) Surplus: \$55,499 (Collected back by BCH) as per Excom

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (12 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	5,685	(801) <sup>1</sup>	4,884
Building Rent	400,500	400,500	400,500		400,500
Non-Recurring Maintenance	5,427	5,427	0		0
Hospitality	0	0	1,291		1,291
Meals	140,297	140,297	121,359		121,359
Insurance Premiums	4,345	4,345	3,992		3,992
Waste Removal	10,501	10,501	13,003		13,003
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>561,070</b>	<b>561,070</b>	<b>545,830</b>	<b>(801)</b>	<b>545,029</b>
Maintenance Labour and Benefits	113,904	113,904	92,749		92,749
Support Labour and Benefits	581,527	581,527	498,426		498,426
General Maintenance	49,200	49,200	56,406		56,406
Interior Building Maintenance	6,000	6,000	17,987		17,987
Pest Control	12,000	12,000	27,850		27,850
Furniture and Equipment	7,500	7,500	10,110		10,110
Janitorial/Cleaning Supplies	22,200	22,200	22,018		22,018
Other Operating	3,200	3,200	5,203		5,203
Administration Charge	83,155	83,155	83,155		83,155
Internet	5,846	5,846	7,773		7,773
Audit	1,942	1,942	2,400		2,400
General Administration	5,200	5,200	4,890		4,890
Legal	0	0	2,960		2,960
Other Administration	2,868	2,868	1,237		1,237
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>894,542</b>	<b>894,542</b>	<b>833,164</b>	<b>0</b>	<b>833,164</b>
<b>TOTAL EXPENSE</b>	<b>1,455,612</b>	<b>1,455,612</b>	<b>1,378,994</b>	<b>(801)</b>	<b>1,378,193</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	1,088,144	(271,162) <sup>2</sup>	816,982
Supportive Housing Programs Subsidy	0	0	0	271,162 <sup>3</sup>	271,162
Rent Subsidy - EE Payments	0	0	5,685	(801) <sup>4</sup>	4,884
Tenant Rent Revenue	0	0	358,125		358,125
Bad Debt	0	0	(19,270)		(19,270)
Interest Earned	0	0	564		564
Other Revenue	0	0	910		910
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,434,158</b>	<b>(801)</b>	<b>1,433,357</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,455,612)</b>	<b>(1,455,612)</b>	<b>55,164</b>	<b>0</b>	<b>55,164</b>

--Operating Details--

File/Project Ref	94438/8012	Elig Oper Costs	100%	Program Type	600 Other - Non SHA
Operating BU	15251	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jun 15, 2017	Mort. Renewal	
Management Type	NP	Unit-Months	1020	Client Counts	SPN:85

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	106,511	112,525	0	112,525
Maintenance excl non-recurring maintenance	203,304	217,010	0	217,010
Controllable Costs	894,542	833,164	0	833,164
C/Costs excl audit	892,600	830,764	0	830,764

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(801)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment. (Aug, 2017: EE payment for fans and water for tenants \$419).
2	Subsidy	(271,162)	12 Provincial Subsidy Adjustment Reallocate to Supportive Housing Programs Subsidy
3	Supportive Housing Programs Subsidy	271,162	12 Provincial Subsidy Adjustment Reallocated from Subsidy
4	Rent Subsidy - EE Payments	(801)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	94438/8012	Elig Oper Costs	100%	Program Type	600 Other - Non SHA
Operating BU	15251	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jun 15, 2017	Mort. Renewal	
Management Type	NP	Unit-Months	1020	Client Counts	SPN:85

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (10 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	4,807	(4,807) <sup>1</sup>	0
Cablevision	5,650	4,708	4,021		4,021
Electricity	0	0	15,074		15,074
General Utilities	22,590	18,825	0		0
Heating Fuel	0	0	2,077		2,077
Water & Sewer	0	0	6,095		6,095
Hospitality	5,000	4,167	6,280		6,280
Meals	26,428	22,023	23,042		23,042
Laundry	2,100	1,750	1,401		1,401
Insurance Premiums	1,588	1,323	1,734		1,734
Waste Removal	6,785	5,654	7,453		7,453
Property Taxes	0	0	240	4,807 <sup>2</sup>	5,047
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>70,141</b>	<b>58,450</b>	<b>72,224</b>	<b>0</b>	<b>72,224</b>
Building Staff Salaries and Benefits	19,878	16,565	0		0
Maintenance Labour and Benefits	105,155	87,629	34,066		34,066
Support Labour and Benefits	626,984	522,487	541,381		541,381
General Maintenance	7,242	6,035	35,560		35,560
Interior Building Maintenance	0	0	154		154
Pest Control	4,215	3,513	2,781		2,781
Service Contracts	458	382	6,772		6,772
Furniture and Equipment	2,000	1,667	32,742		32,742
Janitorial/Cleaning Supplies	9,319	7,766	5,414		5,414
Education - Operating	3,000	2,500	2,754		2,754
Other Operating	3,000	2,500	7,497		7,497
Administration Charge	81,153	67,628	75,082		75,082
Telephone	5,271	4,393	3,005		3,005
Audit	6,000	5,000	5,811		5,811
General Administration	5,500	4,583	15,523		15,523
Memberships & Dues	600	500	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>879,775</b>	<b>733,148</b>	<b>768,542</b>	<b>0</b>	<b>768,542</b>
<b>TOTAL EXPENSE</b>	<b>949,916</b>	<b>791,598</b>	<b>840,766</b>	<b>0</b>	<b>840,766</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	946,151	(651,981) <sup>3</sup>	294,170
Supportive Housing Programs Subsidy	0	0	0	663,512 <sup>4</sup>	663,512
Rent Subsidy - EE Payments	0	0	6,927	(6,927) <sup>5</sup>	0
Tenant Rent Revenue	0	0	77,912		77,912
Interest Earned	0	0	26		26
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,031,016</b>	<b>4,604</b>	<b>1,035,620</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(949,916)</b>	<b>(791,598)</b>	<b>190,250</b>	<b>4,604</b>	<b>194,854</b>

--Operating Details--

File/Project Ref	94449/8023	Elig Oper Costs	0%	Program Type	569 Provincial Homelessness Initiative (Phase II)
Operating BU	15470	Elig Mort Costs	0%	Mort. Payment	\$.00/Monthly
CMHC Ref	Unassigned	Operational Since	Jun 06, 2018	Mort. Renewal	Nov 1, 2018
Management Type	NP	Unit-Months	220	Client Counts	SPN:22

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	99,836	132,163	0	132,163
Maintenance excl non-recurring maintenance	105,325	84,747	0	84,747
Controllable Costs	733,148	768,542	0	768,542
C/Costs excl audit	728,148	762,731	0	762,731

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(4,807)	10 Extraordinary Expense Adjustment For our review purposes we have reallocated this expense to Property Taxes and the reimbursement (matching payment) added to subsidy. Inv #16963 \$4,806.99 (City of Surrey 2018 Property Tax)
2	Property Taxes	4,807	10 Extraordinary Expense Adjustment Reallocated from Extraordinary Expenses
3	Subsidy	(663,512)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Program Subsidy
		6,724	12 Provincial Subsidy Adjustment For our review we have adjusted the subsidy to the actual amount paid for the period.
		4,807	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.
4	Supportive Housing Programs Subsidy	663,512	12 Provincial Subsidy Adjustment Reallocated from Subsidy
5	Rent Subsidy - EE Payments	(4,807)	10 Extraordinary Expense Adjustment Reallocate to Subsidy to match Property Tax payment.
		(2,120)	10 Extraordinary Expense Adjustment For our review purposes we have excluded the Extraordinary Expense and the matching payment.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	94449/8023	Elig Oper Costs	0%	Program Type	569 Provincial Homelessness Initiative (Phase II)
Operating BU	15470	Elig Mort Costs	0%	Mort. Payment	\$.00/Monthly
CMHC Ref	Unassigned	Operational Since	Jun 06, 2018	Mort. Renewal	Nov 1, 2018
Management Type	NP	Unit-Months	220	Client Counts	SPN:22

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (11 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	3,403	(3,403) <sup>1</sup>	0
Cablevision	7,000	6,417	12,197		12,197
Electricity	30,000	27,500	22,894		22,894
General Utilities	18,000	16,500	0		0
Water & Sewer	10,000	9,167	3,805		3,805
Meals	71,175	65,244	45,614		45,614
Laundry	5,000	4,583	2,102		2,102
Insurance Premiums	5,000	4,583	4,125		4,125
Waste Removal	18,000	16,500	14,364		14,364
Property Taxes	15,000	13,750	0		0
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>179,175</b>	<b>164,244</b>	<b>108,504</b>	<b>(3,403)</b>	<b>105,101</b>
Other Program Funding Manageable	18,000	16,500	0		0
Maintenance Labour and Benefits	47,151	43,222	37,626		37,626
Support Labour and Benefits	739,612	677,978	552,711		552,711
General Maintenance	27,000	24,750	10,088		10,088
Interior Building Maintenance	6,000	5,500	0		0
Pest Control	8,000	7,333	5,359		5,359
Service Contracts	15,000	13,750	14,002		14,002
Furniture and Equipment	5,000	4,583	3,683		3,683
Janitorial/Cleaning Supplies	12,000	11,000	16,918		16,918
Travel - Operating	0	0	92		92
Other Operating	7,000	6,417	1,238		1,238
Administration Charge	137,607	126,140	126,137		126,137
Telephone	8,000	7,333	701		701
Audit	5,000	4,583	4,583		4,583
General Administration	8,000	7,333	8,525		8,525
Memberships & Dues	1,200	1,100	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>1,044,570</b>	<b>957,522</b>	<b>781,663</b>	<b>0</b>	<b>781,663</b>
<b>TOTAL EXPENSE</b>	<b>1,223,745</b>	<b>1,121,766</b>	<b>890,167</b>	<b>(3,403)</b>	<b>886,764</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	999,357	(764,305) <sup>2</sup>	235,052
Supportive Housing Programs Subsidy	0	0	0	764,305 <sup>3</sup>	764,305
Rent Subsidy - EE Payments	0	0	3,403	(3,403) <sup>4</sup>	0
Tenant Rent Revenue	0	0	145,431		145,431
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>1,148,191</b>	<b>(3,403)</b>	<b>1,144,788</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,223,745)</b>	<b>(1,121,766)</b>	<b>258,024</b>	<b>0</b>	<b>258,024</b>

--Operating Details--

File/Project Ref	94501/8088	Elig Oper Costs	100%	Program Type	606 Rapid Response to Homelessness
Operating BU	15707	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Apr 27, 2018	Mort. Renewal	
Management Type	NP	Unit-Months	429	Client Counts	SPN:39

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	149,972	143,629	0	143,629
Maintenance excl non-recurring maintenance	105,555	83,993	0	83,993
Controllable Costs	957,522	781,663	0	781,663
C/Costs excl audit	952,939	777,080	0	777,080

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(3,403)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.
2	Subsidy	(764,305)	12 Provincial Subsidy Adjustment Reallocate to Supportive Housing Program Subsidy
3	Supportive Housing Programs Subsidy	764,305	12 Provincial Subsidy Adjustment Reallocated from Subsidy
4	Rent Subsidy - EE Payments	(3,403)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	94501/8088	Elig Oper Costs	100%	Program Type	606 Rapid Response to Homelessness
Operating BU	15707	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Apr 27, 2018	Mort. Renewal	
Management Type	NP	Unit-Months	429	Client Counts	SPN:39

Sponsor Ref: 204  
AB#: 104625  
Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
Analyst: Brandon Reiher

	Budget	Prorated Budget (9 months)	Submitted	Adjustment	Accepted
<b>EXPENDITURES</b>	0	0	0		0
Extraordinary Expenses	0	0	15,752	(15,492) <sup>1</sup>	260
Cablevision	7,000	5,250	8,857		8,857
Electricity	35,000	26,250	38,181		38,181
General Utilities	20,000	15,000	0		0
Water & Sewer	10,000	7,500	11,720		11,720
Hospitality	0	0	9,003		9,003
Meals	94,900	71,175	62,517		62,517
Laundry	5,000	3,750	2,469		2,469
Insurance Premiums	5,000	3,750	4,646		4,646
Waste Removal	18,000	13,500	7,511		7,511
Property Taxes	15,000	11,250	0		0
<b>TOTAL NON-CONTROLLABLE EXPENSE</b>	<b>209,900</b>	<b>157,425</b>	<b>160,656</b>	<b>(15,492)</b>	<b>145,164</b>
Other Program Funding Manageable	20,000	15,000	0		0
Maintenance Labour and Benefits	47,151	35,363	36,652		36,652
Support Labour and Benefits	739,612	554,709	451,639		451,639
General Maintenance	30,000	22,500	15,312		15,312
Interior Building Maintenance	6,000	4,500	4,875		4,875
Pest Control	8,000	6,000	2,038		2,038
Service Contracts	15,000	11,250	689		689
Furniture and Equipment	5,000	3,750	4,850		4,850
Janitorial/Cleaning Supplies	12,000	9,000	13,370		13,370
Other Operating	8,000	6,000	6,157		6,157
Administration Charge	76,307	57,230	50,871		50,871
Telephone	9,000	6,750	3,278		3,278
Audit	5,000	3,750	5,000		5,000
General Administration	8,000	6,000	12,054		12,054
Legal	0	0	12		12
Memberships & Dues	1,200	900	0		0
<b>TOTAL CONTROLLABLE EXPENSE</b>	<b>990,270</b>	<b>742,702</b>	<b>606,797</b>	<b>0</b>	<b>606,797</b>
<b>TOTAL EXPENSE</b>	<b>1,200,170</b>	<b>900,127</b>	<b>767,453</b>	<b>(15,492)</b>	<b>751,961</b>
<b>REVENUE</b>	0	0	0		0
Subsidy	0	0	725,065	(573,441) <sup>2</sup>	151,624
Supportive Housing Programs Subsidy	0	0	0	573,441 <sup>3</sup>	573,441
Rent Subsidy - EE Payments	0	0	15,752	(15,492) <sup>4</sup>	260
Tenant Rent Revenue	0	0	146,443		146,443
Bad Debt	0	0	(1,425)		(1,425)
Interest Earned	0	0	459		459
Other Revenue	0	0	6		6
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>886,300</b>	<b>(15,492)</b>	<b>870,808</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(1,200,170)</b>	<b>(900,127)</b>	<b>118,847</b>	<b>0</b>	<b>118,847</b>

--Operating Details--

File/Project Ref	94505/8092	Elig Oper Costs	100%	Program Type	606 Rapid Response to Homelessness
Operating BU	15858	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jul 25, 2018	Mort. Renewal	
Management Type	NP	Unit-Months	468	Client Counts	SPN:52

Sponsor Ref: 204  
 AB#: 104625  
 Fiscal Year End: Mar 31

PPM: Maria Rodrigo  
 Analyst: Brandon Reiher

	Budget per BCH	Submitted	Adjustments	Accepted
Administration	77,480	76,065	0	76,065
Maintenance excl non-recurring maintenance	88,613	72,936	0	72,936
Controllable Costs	742,702	606,797	0	606,797
C/Costs excl audit	738,952	601,797	0	601,797

**Adjustment Notes/Comments**

#	Line Item	Adjustment	Reason
1	Extraordinary Expenses	(15,492)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.
2	Subsidy	(573,441)	12 Provincial Subsidy Adjustment Reallocated to Supportive Housing Programs Subsidy
3	Supportive Housing Programs Subsidy	573,441	12 Provincial Subsidy Adjustment Reallocated from Subsidy
4	Rent Subsidy - EE Payments	(15,492)	10 Extraordinary Expense Adjustment For our review purposes we have included the Extraordinary Expense and the matching payment.

Prepared by:	Date:
Approved by:	Date:

--Operating Details--

File/Project Ref	94505/8092	Elig Oper Costs	100%	Program Type	606 Rapid Response to Homelessness
Operating BU	15858	Elig Mort Costs	0%	Mort. Payment	
CMHC Ref	Unassigned	Operational Since	Jul 25, 2018	Mort. Renewal	
Management Type	NP	Unit-Months	468	Client Counts	SPN:52