



REQUEST FOR PROPOSALS

Facilitator for Pan-Canadian Voice for Women's Housing 5th Annual Symposium

Deadline for Submission: September 30th, 2021 at 4:00pm PST
Contact: Dawn Francois
Email: symposium@atira.bc.ca

Atira Women's Resource Society
101 East Cordova Street
Vancouver, BC V6A 1K7

T 604 331 1407
F 604 688 1799
E info@atira.bc.ca

Introduction

Who We Are

In October 2016, the women's community made request to Canada Mortgage and Housing Corporation (CMHC) to support a national conversation amongst women with lived expertise and women's organizations about women's housing, a request that was immediately supported and ultimately funded by CMHC, Status of Women Canada (SWC) and Employment and Social Development Canada (ESDC).

The national conversation, branded A Pan-Canadian Voice for Women's Housing, took place in 2017, 2018, 2019, and 2020. Currently, a national advisory circle is planning for the 2021 event.

The Pan-Canadian Voice for Women's Housing (PCVWH) is an annual symposium that brings together women from across Canada to have discussions focused on policy solutions with an intersectional and inclusive lens to make women-focused housing a priority. The symposium is distinguished with its significant diversity as it brings women from every province and territory and representing First Nations, Métis and Inuit women and women's organizations, immigrant and refugee women and women's organizations, the black and women of colour communities, the women's disability community, the lived-expertise community, the academic community, shelters, transition houses, women's centres, and advocacy organization, and is inclusive of gender-diverse women.

PCVWH is organized and coordinated through Atira Women's Resource Society (Atira). Atira is a not-for-profit organization committed to the work of ending violence against women through providing direct service, as well as working to increase awareness of and education around the scope and impact on our communities of violence against women and children. Atira operates from three core principles; we are feminist identified, operate within an anti-oppression framework and utilize harm reduction practices in all our work. We are trauma informed and gender responsive.

Facilitator Scope

The purpose of this request is to obtain proposals from qualified facilitators. They will guide and facilitate the Zoom platform symposium where participants will discuss housing for women and children and support the process of finding solutions.

It is expected that the symposium will include engaging with gender-diverse women and women-serving organizations to identify barriers impacting women's access to housing.

PCVWH is planning to use the annual report as a tool for advocating and encouraging municipal, provincial, territorial and federal governments to develop policies that prioritize gender equality and adopt a gender-lens report.

More specifically the facilitator will:

- Facilitate and guide an online national gender-diverse women's discussion on housing issues.
- Meet with the advisory council for background and direction on desired outcomes and planning and facilitation strategies.
- Support Atira staff with conflict resolution, if the need arises
- Support Atira staff with sensitive and confidential subject matter
- Facilitate a wrap up and recommendations process
- Be available for the five – half days during the symposium.

Symposium dates are:

- Monday, October 18th, 2021
- Wednesday, October 20th, 2021
- Thursday, October 21st, 2021
- Wednesday, October 27th, 2021
- Thursday, October 28th, 2021
- All times start 8:30am to 1:00pm

Rehearsal Date TBA:

- 1 half day of rehearsal before the symposium (times to be announced)

More specifically the research will:

- Assess gender-diverse women's housing policies in different provinces, territories and regions across Canada
- Assess gender-diverse women's access to housing in different provinces, territories and regions across Canada.
- Identify and analyse regional disparities as well as gender disparities and gender inequalities.
- Provide actionable recommendations to government agencies across Canada.

Facilitator's Profile

- Proven skills and experience in undertaking similar facilitation roles and assignments, with a focus on women and housing.
- Strong knowledge of the PCVWH, national housing strategy, poverty reduction strategy, shelter enhancement program, guaranteed annual income program, strategy to end violence against women, and other relevant policies, actions, and strategies.
- Ability to apply an anti-racist, anti-oppressive and decolonized approach to facilitation and communication practices.
- Have working knowledge of Zoom platform.

Additional assets (but not required):

- Degree, certification and or extensive experience as a facilitator in a relevant field (e.g. Leadership, counselling, facilitation)
- Knowledge and experience working with public sector and/or non-profit organizations

Terms & Instructions

Inquiries and Amendments

All inquiries must be received by email by no later than September 23rd, 2021 at 4:00 PST.

Submission Deadline

Prospective facilitators should submit a one document that combines the technical and financial proposal and include:

- A statement of interest describing the facilitator competencies and experience and how they meet the above requirements;

- Up to date resume;
- Examples of and references for similar previous work;
- A proposed outline of one page maximum of their approach to facilitate and guide the workshop.
- Budget illustrating both their daily fees.

It is the responsibility of the proponent to ensure their proposal is received by Atira by the proper time. Late responses will be rejected at the sole discretion of Atira Women's Resource Society.

We encourage proposals from members of groups with historical and/or current barriers to equity, including, but not limited to,

- First Nations and Métis people, and Inuit;
- members of groups that commonly experience discrimination due to race, ancestry, skin colour, religion and/or spiritual beliefs, or place of origin;
- persons with visible and/or invisible (physical and/or mental) disabilities;
- persons who identify as women; and
- persons of marginalized sexual orientations, gender identities, and gender expressions

Proposals should be submitted to symposium@atira.bc.ca by no later than September 30th, 2021 at 4:00pm PST.

Evaluations

If an award is made as a result of this RFP, it will be awarded to the proponent whose proposal is most advantageous to Atira and the PCVWH with all factors considered. These factors are equally weighted and include experience, housing policy knowledge and financial proposal.